**WRIGHT STATE UNIVERSITY**

**BOONSHOFT SCHOOL OF MEDICINE**

**Executive Committee Meeting**

**October 23, 2014**

**MINUTES**

Presiding: Marjorie A. Bowman, M.D., M.P.A.

Present: Drs. Norma Adragna, Tom Brown (for Tim Cope), Tom Hardy, Jerry Kay, Larry Lawhorne, Mike Leffak, Alan Marco, Mary McCarthy, Layne Moore, Brenda Roman (for Dean Parmelee), Art Pickoff, Glen Solomon, Courtney Sulentic, and Jerry Yaklic

Staff: Betty Kangas, Mechelle Lamb, Dieter Nevels, Bette Sydelko, and Cindy Young

The meeting was called to order at 4:32 p.m. by Dean Marjorie Bowman.

1. Approval of Minutes

A motion was made, seconded and passed unanimously to approve the minutes of September 11, 2014, as written.

1. Report of the Dean
2. Update on Search Committees
3. BMB – Nothing new to report, in process.
4. Pharm/Tox – I am pleased to announce that Jeffrey B. Travers, M.D., Ph.D., has been named professor and chair, Department of Pharmacology and Toxicology, and professor, Department of Dermatology, effective February 1, 2015.
5. Neurology – We are in negotiations with Premier Health on financial arrangements for the department.
6. BSoM Executive Director, CFO – I am pleased to announce that Dieter E. Nevels, M.B.A., has been appointed executive director and chief financial officer of WSU BSoM effective October 20, 2014. He replaces Joh Bale, who will retire after 28 years of service to the medical school. Dieter is joining us today and will continue to meet with us for several months as he learns his new position.
7. Pediatrics – We have 1 candidate on campus now and 3 more scheduled. However, one candidate may choose to withdraw due to the death of his spouse.
8. Psychiatry – We have had 2 candidates in town for interviews and 2 more are scheduled.
9. Additional Items from the Dean
	1. Mr. Costie from the VA is still working in Phoenix and will be returning to our VA Center soon.
	2. Dr. Norma Adragna was acknowledged for the excellent job she has done and will continue to do as interim chair of Pharm/Tox. Dr. Adragna was also commended for her excellent work chairing the Basic Sciences Space Committee.
	3. A working group on Substance Abuse, particularly dealing with the heroin epidemic, was formed from the meeting with Attorney General Mike DeWine last week. If you have anyone that is interested in joining the group, have them contact Dr. Robert Carlson, who has agreed to take the lead.
	4. Dean Bowman and Dr. Marco attended the Ohio Medical School Deans’ meeting today. This group works to enhance collaborations and maintain the state dollars for medical education, such as the line items and Medicaid GME dollars. Therefore, our representation is very important. Dean Bowman has accepted the position of Vice Chair of this group.
	5. Dean Bowman announced that Robert Copeland has resigned effective October 30. Cindy Young will be filling in while we conduct a search for a replacement. There will be a more formal announcement coming. Dean Bowman asked that members find time to thank Robert for all he has done for the school. Robert has asked that we do not have any sort of formal farewell for him.

1. Information Items
2. Personnel Actions – (Attachment 1)
	1. In the absence of Dr. Painter, Dean Bowman presented the personnel action items attached to the agenda. A motion was made, seconded and unanimously passed to accept as distributed.
3. Member’s Items
4. Dr. Pickoff: The next reception to link basic scientists with clinicians has been scheduled A reception on biomarkers will be held in the Berry Room on for December 3 at 5:00 pm in the Nutter Center Berry Room. The focus will be on biomarkers. Dr. Pickoff said he received a lot of positive feedback from the first meeting and is open to other topics of interest. From the first meeting, a Vitamin D working group was formed.
5. New Business
6. Presentation by Dr. Pickoff and Amber McCurdy, our new Medical Student Research Coordinator. Dr. Pickoff and Ms. McCurdy provided some background regarding medical student research and statistics of how our school compares to the national norm. ALL medical student research should be coordinated through Ms. McCurdy so that we have a formal tracking system, to ensure that our numbers are accurate for recording purposes. Ms. McCurdy is also working diligently to get our students more involved in research and asks for the support of the faculty in this endeavor. It was mentioned that a scholarly project is becoming a more formal part of the new curriculum.
7. Dr. Pickoff also presented the findings from the Hanover Research Group that was completed in August 2014. Copies of the report were distributed and discussion followed regarding pros and cons of the study outcomes and how we can use the results to better our school.
8. Adjournment

 There being no further business, the meeting adjourned at 5:32 p.m.

The next scheduled meeting is **Thursday, November 13 ,** 4:30 p.m., in the WSP Health Center, 725 University Boulevard, Third Floor, Large Conference Room.

**SCHEDULED PRESENTATIONS FOR NOVEMBER:**

**Dr. Timothy Broderick, WSRI/ARC**

Respectfully submitted,

*Mechelle Lamb*

Office of the Dean