PROCEDURES FOR DEVELOPING A B1 INTERNATIONAL/CULTURAL EXPERIENCE
STUDENT INITIATED ELECTIVE (SIE)

1. To earn credit for your travel elective, you are required to take the Health Care in Developing Countries elective offered during the 2nd Term of 1st year.

2. If you choose not to participate in one of faculty-directed trips (e.g. Jamaica, Swaziland), you are responsible for researching opportunities abroad, contacting the appropriate people, and securing the details of your travels.
   - A great place to start: the GHI Trip Database!
     [http://www.med.wright.edu/sites/default/files/clubs/ghi/pdfs/GHI_Database.pdf](http://www.med.wright.edu/sites/default/files/clubs/ghi/pdfs/GHI_Database.pdf)
   - What to avoid: Countries on the U.S. State Department Travel Warning List

THE PAPER TRAIL

3. Once you have found the [relevant] trip of your dreams, you will need to find a BSOM faculty member who will act as your departmental sponsor for the trip – Dr. White and Dr. Cauley frequently sponsor trips. Or, if you are volunteering in an OB/GYN clinic, for example, you could have an OB/GYN faculty member sponsor you. Have them complete the Departmental Sponsor Form (located on MedU/Electives, [http://www.med.wright.edu/medu/electives](http://www.med.wright.edu/medu/electives)).

4. Work with your faculty sponsor to complete a Student Initiated Elective (SIE) Proposal or Service Learning Student Initiated Elective (SL SIE) Proposal outlining what you will be doing during your elective (you can find the required formats in the Biennium 1 Electives Catalog at [http://www.med.wright.edu/medu/electives](http://www.med.wright.edu/medu/electives)).

5. Submit all of the following forms to the B1 Electives Subcommittee (via Dr. Cauley) at least 90 days prior to the anticipated start date of the international elective:
   - SIE or SL SIE Proposal
   - Departmental Sponsor Form
   - Preceptor Form
   - International Elective Sponsor Form
   - International Elective Agreement with WSU-BSOM

6. Upon completion of your travel elective, you must be evaluated by your preceptor. Use the Preceptor Evaluation of Student Performance form. The form can be found on the MedU/Electives web site.

7. When you return, you will also have to complete a B1 International Elective Student Evaluation, which you should review before you travel. The form can be found on the MedU/Electives web site.

INTERNATIONAL SIE SUBMISSION PAPERWORK CHECKLIST
- Student Initiated Elective Proposal or Service Learning Student Initiated Elective Proposal
- Departmental Sponsor Form
- Preceptor Form
- International Elective Sponsor Form
- International Elective Agreement with WSU-BSOM
YOUR ELECTIVE HAS BEEN APPROVED, NOW WHAT?!

WHAT TO DO BEFORE YOU LEAVE AMERICAN SOIL...

1. Check your PASSPORT’s expiration date! If you don’t have one...GET ONE! Secure VISAS if necessary. Provide copies of both to the BSOM.

2. Obtain appropriate IMMUNIZATIONS. Provide documentation to the BSOM and carry records of your immunizations with you while traveling. Check out the CDC’s recommendations and health hazards per country at: http://wwwnc.cdc.gov/travel/destinations/list.htm/

   Contact your primary care provider about obtaining recommended immunizations. If insurance will not cover the cost, you may be able to get them inexpensively through Public Health Dayton Montgomery County (PHDMC).
   Reibold Building, lower level
   117 South Main St.
   Dayton, OH 45433
   937-225-4550
   International Travel Line: 937-224-8697
   http://www.phdmc.org

3. Provide documentation of INSURANCE that includes provisions for emergency evacuation to the United States – WSU provides this to students free of charge through the University Center for International Education (UCIE). Visit http://www.wright.edu/ucie/resource/sos.html for information and application form.

4. Provide EMERGENCY CONTACT INFORMATION (in both Host and Home countries).

5. Get information to help you plan a safe trip by consulting the State Department’s web site: http://www.travel.state.gov/travel/cis_pa_tw/cis/cis_4965.html