Class Objectives: Student will be able to:
articulate the three steps in giving presentations
choose a topic on which they will present to the class

Materials/Resources Needed:
Handout – Guide to Giving Presentations
Handout – 10 Do’s and Don’ts for Giving Presentations

Equipment Needed:
Flipcharts/blackboard
Markers/chalk

Plan for the Class:

I. Questions, comments from previous class --Communication

II Speaking to groups
A. Faculty leads class discussion on situations in which Community Health Advocates may be called upon to speak to groups – health fairs, presentations to community groups, etc. Faculty asks students to talk about times they have had to give presentations to groups and their experiences, positive and negative. Faculty may wish to share their own stories as well. Ask the students to make a list of positive and negative things that can happen when giving a presentation. Write the lists on newsprint or the blackboard.
B. Faculty informs class that they will be expected to do a 5-10 minute presentation on a topic of their choice toward the end of the course.
C. While it is normal to be nervous at standing up and talking in front of a group, it is possible to prepare to decrease your nervousness, and it gets easier with practice! Faculty leads class through a step-by-step guide to preparing for and giving a presentation (see handout).

Break (10 minutes)
D. Faculty discusses class assignment: Each student will be expected to prepare and present a 10 minute talk about one of the following subjects:

*Subjects to be developed and list given to the class*

Requirements of the presentations:
- Will be presented at the next to last class period.
- Students are expected to do research to find out about their topic
- Students will prepare an outline for the instructor to review, due on March 1\(^{st}\).
- Presentation will be 15% of final grade

E. Faculty talks through with class where they can go to get information and learn about their topic. Faculty may wish to guide class through making an outline of a presentation.

### III Conclusion

A. Faculty invites students to identify a key learning/take home item from the class, and addresses any questions.

B. Preview of next class: Practice limitations.