**WRIGHT STATE UNIVERSITY BOONSHOFT SCHOOL OF MEDICINE**

**Executive Committee Meeting**

**January 12, 2017**

**MINUTES**

Presiding: Margaret M. Dunn, Dean

Present: Drs. Eric Bennett, Tim Broderick, Jim Brown, John Duby, Julie Gentile, Paul Koles, Richard Laughlin, Larry Lawhorne, Gary LeRoy, Alan Marco, Al Painter, Dean Parmelee, Col. Peitzmeier (for Colonel Silverman), Nicholas Reo (for Madhavi Kadakia), Glen Solomon, Greg Toussaint, Jeff Travers, Christina Weston, Jerome Yaklic, and Therese Zink

Staff: Angela Clements, Drew Dieckman, Betty Kangas, Dieter Nevels, Emily Stamas and Bette Sydelko

This meeting was called to order at 4:30 p.m. by Dean Margaret Dunn

1. **Approval of Minutes:**

A motion was made, seconded and passed unanimously to approve the minutes of December 8, 2016, as written.

1. **Report of the Dean:**
	1. **Presidential Search Update:**

Dean Dunn gave an update on the Presidential search.

* 1. **Premier Health Update:**

Dean Dunn gave an update on the status of the Premier Health and BSoM affiliation agreement, as well as the Premier Health/Wright State Physicians discussions.

1. **Information Items:**
	1. **Personnel Actions:**

Dr. Painter presented the personnel action items attached to the agenda. A motion was made, seconded and passed unanimously to accept as distributed.

* 1. **Members’ Items**:
* Dr. Lawhorne: Meetings will be scheduled with those faculty members who have expressed an interest in the Fels Data. The meetings are being held to gather information about potential department-specific or cross-departmental research ideas. Once the meetings are completed, a steering committee will be formed to develop proposals for appropriate utilization of Fels data within the university and the findings will be presented to Dean Dunn. The committee will also discuss the possibility of obtaining funding for archiving some of the Fels data.
* Dr. Parmelee: The LCME mock site visit with Dr. Ike Wood is scheduled for February 6th -7th and the LCME site visit is scheduled for March 5th-8th. Thank you to everyone for their cooperation with the LCME visit as well as the new curriculum which starts on July 10th.
* Dr. Bennett: On Thursday, January 26th at 5:00 p.m. at the Nutter Center there will be a linkage event to connect researchers with clinicians. The focus of this event is neuroscience. If you are interested please RSVP to Judy Grant at judy.grant@wright.edu.

The first consideration date for the two NCBP Assistant/Associate Professor open faculty positions is next Tuesday. The search committee will be meeting the following day to review applicants. Please be on the lookout for candidate seminars in March and/or April.

* Dr. Reo: Ongoing recruiting for their faculty position. Interviews will be taking place next week.
1. **New Business:**
2. **Admissions Update:** Gregory Toussaint, M.D., Assistant Dean and Gary LeRoy, M.D., Associate Dean, Student Affairs & Admissions
3. **Development and Marketing/Communications Update**: Angela Clements C.P.A., AVP for Advancement, and Emily Stamas, M.P.A., Director of Marketing and Communications
4. **Adjournment**:

 There being no further business, the meeting was adjourned at 5:40 p.m.

The next scheduled meeting is Thursday, February 23, 4:30 p.m. in the WSP Health Center, 725 University Blvd, Third Floor, Large Conference Room.

Respectfully submitted,

*Drew Dieckman*

Recorder