**WRIGHT STATE UNIVERSITY BOONSHOFT SCHOOL OF MEDICINE**

**Executive Committee Meeting**

**March 10, 2016**

**MINUTES**

Presiding: Margaret M. Dunn, Dean

Present: Drs. Tim Broderick, Jim Brown, John Duby, Jim Ebert, Tom Hardy, Paul Koles, Larry Lawhorne, Gary LeRoy, Alan Marco, Al Painter, Dean Parmelee, Nick Reo (for Madhavi Kadakia), Glen Solomon, Jeff Travers, Julian Trevino, Chris Wyatt, Jerome Yaklic, and Therese Zink

Staff: Dieter Nevels, Betty Kangas, Drew Dieckman, Bette Sydelko, and Cindy Young

This meeting was called to order at 4:34 p.m. by Dean Margaret Dunn

1. **Approval of Minutes:**

A motion was made, seconded and passed unanimously to approve the minutes of January 14, 2016, as written.

1. **Report of the Dean:**
	1. **Update on Searches:**
* **COSM:** There are currently 22 applicants, with two internal candidates. The search committee will meet in the next couple of weeks to review all of the applications and select who will move on to the next phase.
* **NCBP:** A formal offer has been made. Dr. Wyatt mentioned that a lab employee of the Chair candidate will be coming to town for a visit, which is a good sign.
* **Geriatrics:** The search firm ofKorn Ferry has been retained to assist with this search. Dr. John Ferry is coming into town in mid-April to meet with the search committee.
	1. **2016 Campus Scholarship & Innovation Campaign:**

Dean Dunn mentioned that the University is encouraging 100% participation, regardless of the dollar amount given. Department chairs are asked to encourage faculty and staff to participate at whatever dollar amount they are comfortable with; $5.00 would be happily received. You can designate your gift to any program; the BSOM has many programs available for designation.

**Faculty Credentials**: The Higher Learning Commission (HLC) is now requiring that we document that all faculty hold the highest degree they claim to possess. We will be sending out a form to department chairs to have their faculty members fill out and return to Dr. Berberich.

**2016 AAMC Mission Management Tool/Missions Dashboard**: The Dean’s office will be sending out information received. It is designed to highlight the various missions of the member medical schools and provides comparative outcomes data for medical education programs.

1. **Information Items:**
	1. **Personnel Actions:** Dr. Painter presented the personnel action items attached to the agenda. A motion was made, seconded and passed unanimously to accept as distributed.
	2. **Members’ Items**:
* Dr. LeRoy: Match day is Friday, March 18th. On Monday, March 14th we will know who has to go through SOAP and available residency slots.
* Dr. Wyatt: Next week is brain awareness week. Faculty including Dr. Wyatt along with Masters’ students will be going to local schools to teach students about the brain.
* Dr. Travers: With Dr. Courtney Sulentic, they received a competitive score (8%) on an NIH R21 grant which will include clinical studies to take place in the new Pharmacology Translational Unit in the Wright State Physicians building.  This collaborative grant also involves Drs. Julian Trevino and Max Rubin from the Department of Dermatology and is a great example of “bench to bedside” translational research.
* Dr. Reo: BMB is still recruiting for one open faculty position. The consideration date has been extended to the end of April in hopes of attracting more applicants.
* Dr. Zink: Drs. Wilson, Carlson and Hershberger submitted a grant to transition those using narcotics to Suboxone.

The FM department partnered with Good Samaritan Hospital and held the second Ladder event. Children seen as patients in the Family Medicine Center and interested in medicine were invited to learn about the lungs. There were about 30 mentors who showed up to the event.

* Bette Sydelko: Reminded everyone to complete the survey that was sent out asking how faculty use and perceive the WSU libraries. The survey was created to review WSU libraries’ services and collections, to make recommendations about library services, resources and infrastructure, to identify areas of excellence in WSU’s library collections and services and to assess communication channels for faculty input on future library investments.
* Dr. Duby: Drs. Duffee and Pascoe contributed on a technical report from the American Academy of Pediatrics on the impact of poverty on children.
* Dr. Hardy: Dayton is a part of the VISN 10, which is the largest VISN in the country. Dr. Hedrick resigned as Director of VISN 10. VA Leadership is unsettled at this time. One-third of the nation’s VA’s don’t have leadership director positions filled. The Cincinnati VA Chief of Staff was relieved of duties and Elizabeth Brill was appointed Chief of Staff. The Dayton VA is currently recruiting for Chief of Medicine.
* Dr. Brown: With DAGMEC approval, Dr. J. Michael Ballester will become the new EM Residency Program Director. Dr. Ballester, will be starting on April 1st.
1. **New Business:**
2. **Presentation: REDCap:** Dr. Marjorie Bowman, Professor of Family Medicine and Community Health and Dr. Rose Maxwell, Assistant Professor, Obstetrics & Gynecology; Director of Research, Obstetrics & Gynecology.
3. **Discussion regarding WSU IRB:** There will be a survey sent out through REDCap to identify current issues and opportunities for improvement.
4. **Adjournment**:

There being no further business, the meeting was adjourned at 5:34 p.m.

The next scheduled meeting is Thursday, April 14th at 4:30 p.m. in the WSP Health Center, at 725 University Blvd, Third Floor, Large Conference Room.

Respectfully submitted,

*Drew Dieckman*

Recorder