**WRIGHT STATE UNIVERSITY BOONSHOFT SCHOOL OF MEDICINE**

**Executive Committee Meeting**

**May 12, 2016**

**MINUTES**

Presiding: Margaret M. Dunn, Dean

Present: Drs. Tom Brown (for Chris Wyatt), David Cool (for Jeff Travers), John Duby, Jim Ebert, Tom Hardy, Madhavi Kadakia, Paul Koles, Richard Laughlin, Larry Lawhorne, Gary LeRoy, Alan Marco, Al Painter, Dean Parmelee, Glen Solomon, and Therese Zink

Staff: Dieter Nevels, Drew Dieckman, and Cindy Young

This meeting was called to order at 4:32 p.m. by Dr. Alan Marco

1. **Approval of Minutes:**

A motion was made, seconded and passed unanimously to approve the minutes of April 14, 2016, as written.

1. **Report of the Dean:**
	1. **Update on Searches:**
* **NCBP:** Eric Bennett, Ph.D. accepted the department chair position and it is anticipated that he will join BSoM in October.
* **CoSM:** The search committee met with the Provost and passed on three acceptable candidates. The search should be completed by the end of the academic year.
	1. **New Report from the State on University and Administrative Productivity:** WSU is ranked the second worst with respect to administrative and overhead efficiency in the State of Ohio. The university thinks there may be an inconsistency with the way WSU reported its information compared to the other state institutions. In addition, the university is moving to have all actual expenditures searchable online (ohiocheckbook). Moving forward it’s important to make sure everything is itemized and labeled correctly in Banner.
	2. **University Looking at Liquidating Assets to Strengthen Cash Reserves:**

The University is looking into what they can liquidate into cash. Some opportunities they are exploring are the parking lots, excess real estate holdings and other marketing initiatives.

1. **Information Items:**
	1. **Personnel Actions:** Dr. Painter presented the personnel action items attached to the agenda. A motion was made, seconded and passed unanimously to accept as distributed.
	2. **Members’ Items**:
* Dr. Painter: The Office of Faculty and Clinical Affairs is sending out a ballot for standing committees elections. There was a software glitch that kept this from launching in April when it should have gone out. The list should be going out to all fully affiliated faculty members in the next day or so. Please encourage faculty members to vote and to only vote once.
* Reminder that the faculty meeting is next week on Thursday, May 19th in the large conference room of the WSP Health Center.

**New Business:**

1. **Approval of 2016 BSOM Graduates**: A motion was made, seconded and passed unanimously to approve the list of students for graduation.
2. **Presentation:** The Remen Institute for the Study of Health and Illness at WSU-BSOM, Evangeline Andarsio, MD, Assistant Director, RISH, Director, National Healer’s Art Program
3. **Presentation:** Advancing the Mission, Angela Clements, CPA, Director of Major Gifts
4. **Adjournment**:

There being no further business, the meeting was adjourned at 5:24 p.m.

The next scheduled meeting is Thursday, June 9th at 4:30 p.m. in the WSP Health Center, at 725 University Blvd, Third Floor, Large Conference Room.

Respectfully submitted,

*Drew Dieckman*

Recorder