

WRIGHT STATE UNIVERSITY BOONSHOFT SCHOOL OF MEDICINE
Executive Committee Meeting
September 14, 2017
MINUTES

Presiding: Margaret M. Dunn, Dean

Present: Drs. Eric Bennett, Jim Brown, John Duby, Jim Ebert, Julie Gentile, Tom Hardy, Tom Herchline, Madhavi Kadakia, Paul Koles, Dieter Nevels, Jim Ouellette, Al Painter, Dean Parmelee, Glen Solomon, Jeff Travers and Jerome Yaklic

Staff: Betty Kangas and Bette Sydelko

The meeting was called to order at 4:30 p.m. by Dean Margaret Dunn

1. Approval of Minutes:

A motion was made, seconded and passed unanimously to approve the minutes of June 1, 2017, as written.

2. Report of the Dean:

Dean Dunn welcomed Drs. Tom Herchline, Professor, Internal Medicine, and Jim Ouellette, Associate Professor, Surgery, as faculty representatives to the Committee for the 2017-18 academic year.

A. WSU Administrative Update:

President Schrader took office July 1. She has hired Mr. Walter Branson as the new VP for Finance and Operations and Chief Business Officer. Mr. Branson worked with Dr. Schrader as vice chancellor for finance and operations at Missouri University of Science and Technology. In his new role, Mr. Branson will oversee WSU's budgeting, planning, internal audit, human resources, business operations, and environmental management functions, as well as the campus grounds, maintenance, physical plant operations, and university police. He began Monday, September 11. Both the Associate VP for Financial and Business Operations and the Director of Budget positions have been eliminated. Dr. Schrader has announced that she will begin a strategic plan process within the next six months. Dr. Dunn stated that the BSoM will undergo this process once WSU's plan is in place.

B. BSoM Budget Update:

WSU has a goal of netting \$6 million to its' reserves over the next year. Due to under budgeting for normal retirement costs as well as summer enrollment, there will be a 10% cut in discretionary funding in order to meet budget needs. The BSoM has contributed \$3 million to the university, so it has been exempted from this new reduction process.

C. Premier Health Update:

Meetings are continuing; nothing more to report at this time.

WSP: Reduction in Force

As part of a budgeted reduction of \$1.4 million in WSP administrative costs, twelve WSP administrative positions were eliminated Tuesday, September 12. Other changes made: Pam Kadrovach will be over Clinical Operations (Practice Operations Director) and Josh Ryder-Miller will be over Contractual Operations (Professional Services Director).

D. LCME Secretariat Consultation visit: October 2-3, 2017

The purpose of the LCME secretaries coming for a visit is to review our planned response to the LCME that is due in December.

i. Approval of BSoM Continuous Quality Improvement Steering Committee (CQISC)

As part of that response, we must have a continuous quality improvement process in place for our undergraduate medical education program. A CQI Steering Committee and a CQI working group are being proposed to lead and operationalize this effort. A motion to approve the creation of the Steering Committee was made, seconded and unanimously approved. The link to the CQI Steering Committee is <https://medicine.wright.edu/sites/medicine.wright.edu/files/page/attachments/BSOM-CQI-Steering-Committee-approved-9.14.17.pdf>

E. BSoM Diversity Policy

Also required by the LCME is that the school have in place a Diversity Policy. Dr. Painter opened discussion on the policy he drafted. After much discussion and several amendments read by Dr. Painter, a motion was made, seconded and unanimously approved to accept the Diversity Policy as amended (See attachment for amended policy).

3. Information Items:**A. Personnel Actions:**

Dr. Painter presented the personnel action items that were distributed with the agenda. A motion was made, seconded and unanimously approved to accept the personnel actions as distributed.

B. Members' Items:

- Dr. Brown: He may have the ability to hire a faculty member with experience in medical informatics (EHR/Big Data). Is there enough of a need among the departments to consider this hire? General discussion was that there is enough need for this type of position.

- Dr. Hardy: Glenn Costie will be retiring October 28 after six years as Center Director of the Dayton VA. He has been a very strong advocate and friend of the School. Dr. Hardy will serve as interim center director and asked Dr. Dunn to serve on the selection committee for the next Center Director, and Dr. Dunn is happy to do so. Dr. Hardy also reported that Dr. Bob Mott, currently Director of the Clinical Trials Research Alliance, has accepted the position of ACOS/Research at the Dayton VA, replacing Dr. Jack Bernstein who retired.
- Dr. Travers: Mauricio DiFulvio has received a three year NIH R21 grant to study the role of Slc12a5 in insulin secretion and glucose homeostasis. He received a score of 1.3 percentile.
- Dr. Duby: The first candidate for the Vice Chair of Research for the department of pediatrics will interview in October. Dayton Children's has made a commitment to join a pediatric health information system. Dayton Children's has committed \$1.8 million and an anonymous donor has contributed \$1.5 million toward a Center for Community Health and Advocacy. A new building will be erected for this Center.
- Dr. Ebert: The WSU MPH SOPHAS application process went live today. It is now visible on the [SOPHAS](#) site and can now be selected as a program to apply to once an account has been created. Applicants can see the BSOM MPH home page in SOPHAS when they are logged in and select Wright State.
- Dr. Solomon: The department is forming a task force for the purpose of educating residents and faculty concerning the laws and relevant data pertaining to medical marijuana. For further information, please contact Dr. Solomon.

4. New Business:

A. WSU/WSP employed physicians compensation

Currently, faculty are compensated by both WSP and WSU. Dr. Dunn would like to move toward payment coming only from WSU, even though part of the funding would still come from WSP. There are various reasons for this change with one major benefit being the obvious bump up in the STRS retirement benefit. There are several medical schools that have made this conversion and Dr. Dunn is looking at those processes. Eventually, she will need an advisory group as we move forward with this conversion.

B. WrightCurriculum Implementation Report – Dean Parmelee, M.D., AD/Medical Education

Dr. Parmelee provided an update on the new curriculum, which has been in place for the Class of 2021 since they began in mid-July. Reviews have been mostly positive and faculty have noted that the students are showing less stress.

5. Adjournment:

There being no further business, the meeting was adjourned at 5:50 p.m.

The next scheduled meeting is Thursday, October 12, 4:30 p.m. in the WSP Health Center, 725 University Blvd, Third Floor, Large Conference Room.

Respectfully submitted,
Betty Kangas
Recorder

ATTACHMENT

Diversity Policy

The Boonshoft School of Medicine (BSOM) selects individuals for admission, employment or appointment on the basis of individual capability and potential for contribution to our mission. In creating a diverse and inclusive community we recognize the importance of spiritual practice, ancestry, age, disability, veteran status, military status, socio-economic status, gender and sexual orientation and identification but these criteria are not used in distinguishing among applicants, students, residents, staff, or faculty.

Diversity is a core value in pursuit of excellence in education, patient care and research. The demands of changing populations in the U.S. require initiatives to reflect those differences and create a culture that supports our mission. BSOM must recruit, retain, and advance the best faculty and learners to achieve its strategic goals to accomplish our tripartite goals. Our culture must enable all to reach their full potential. Women and people of color, however, remain under-represented both at BSOM and nationally. Our major emphasis is to advance women and under-represented minorities in medicine and science, in order to advance BSOM itself.

To meet those objectives we will work toward the following four major goals:

1. Publicize the school's commitment to diversity.
2. Achieve a body of students, faculty, staff and executive administrators reflective of our community.
3. Offer educational opportunities in diversity education to all groups.
4. Partner with other units and organizations in the university and community to support a climate of inclusion, respect and learning related to diversity.

The Boonshoft School of Medicine will dedicate time, effort and resources toward building a climate of openness, acceptance, and respect. Further, we will measure and monitor our success toward those goals as we strive to respond to societal needs.

Adopted 9/14, 2017

Executive Committee BSOM