

WRIGHT STATE UNIVERSITY BOONSHOFT SCHOOL OF MEDICINE
Executive Committee Meeting
August 8, 2019
MINUTES

Presiding: Margaret M. Dunn, Dean

Present: Drs. Linda Barney, Eric Bennett, Jim Brown, John Duby, Julie Gentile, Tom Hardy, Mike Johnson, Madhavi Kadakia, Col. Brad Lloyd, Marietta Orłowski, Al Painter, Brenda Roman, Glen Solomon, Daniel Swagerty, Jeff Travers, Julian Trevino, Randy Woods, and Jerry Yaklic

Staff: Joanna Anderson, Angela Clements, Drew Dieckman and Kim Paul

Guests: Drs. Jeannette Manger and Cheryl Meyer

The meeting was called to order at 4:35 p.m. by Dean Margaret Dunn

1. Approval of Minutes:

A motion was made, seconded and passed unanimously to approve the minutes of June 13, 2019, as written.

Dr. Dunn welcomed Drs. Barney and Leffak to the Executive Committee.

2. Report of the Dean:

A. WSU Update:

There will be a Board of Trustees meeting on Thursday, August 15 at 4:00 p.m. in the first floor gallery space at 2455 Presidential Drive. The Board will present the 2019-2020 university budget and will discuss the current funds budget.

There have not been any updates on the BSOM Dean search. If you are interested in nominating yourself, please submit your self-nomination to the Provost.

Dr. Dunn introduced, Dr. Cheryl Meyer, Vice Provost for Faculty Affairs. Dr. Meyer is the liaison between the faculty and administration and brings a new and fresh perspective to the position.

B. “Stump the Chump” with the Provost:

The Provost will be holding question and answer sessions for each college’s faculty and staff. There will be an off-campus BSOM session on Monday, September 23rd at 5:00 p.m. at Miami Valley Hospital in the Maxon Parlor. On-campus BSOM faculty and staff may attend the BSOM session at MVH, or the following on-campus sessions:

- The COSM session on Friday, September 6th from 9:00 a.m. to 10:30 a.m. in the Endeavour room (recommended for BMB, NCBP, and Pharm/Tox).
- The SOPP/CONH session on Friday, September 6th from 3:30 p.m. to 5:00 p.m. in the Discovery room.

3. Information Items:

A. Personnel Actions:

Dr. Painter presented the personnel action items that were distributed with the agenda. A motion was made, seconded and unanimously approved to accept the personnel actions as distributed.

B. Members' Items:

- Dr. Duby: Governor DeWine was at Dayton Children's Hospital to announce a pediatric mental health summit on September 26th in the WSU Student Union. The event will be focused on building resiliency and will feature local resources.
- Dr. Painter: The ACCME has fully accredited the BSOM CME program for four years. Faculty Affairs hired a new CME Coordinator, Lindsey Strickland, in March.
- Dr. Kadakia: Thank you for submitting nominations for speakers for the 2019 BSOM Central Research Forum. The Central Research Forum will take place on October 17 from 4:00 p.m. to 7:30 p.m. in the Student Union Apollo and Endeavor rooms.

The search has started for the Vice President for Research. The search committee is tasked with submitting candidate recommendations to the Provost by October 25.

- Dr. Bennett: COSM Festival of Research is on Friday, September 20th. The Festival of Research showcases the research endeavors of faculty, staff, and students supported by COSM. There will be research presentations and posters by faculty and students.
- Dr. Brown: The Ohio ACEP took place in Columbus on August 8. The Wright State Emergency Medicine Residency won first place in the Quiz Show, one student won second place in medical student case study, two students took third place in medical student research and three residents won third place in resident case study. There were also five residents and one medical student who presented research.

BSOM handled the Dayton shooting extremely well. The residents and physicians in the hospitals did a great job.

- Angela Clements: Next year is the 40th anniversary of the Boonshoft School of Medicine. Reunion weekend is May 15th through May 17th. There will be events throughout the year to commemorate the occasion. Please be sure to submit any ideas or history of BSOM for the 40th anniversary issue of Vital Signs.

W.E.L.L Weekend is March 5th through March 8th in Napa, CA. The theme is Medicine: Past, Present and Future. Please notify Angela if you are interested in presenting.

New Business:**A. Scholarship in Medicine – Jeannette Manger, Ph.D., Research Manager**

The current program was presented and active discussion of potential improvements ensued. There will be a follow-up report at the September Executive Committee.

B. Business Office Update – Kimberly Paul, M.H.A., Chief Administrative Officer

There has been some restructuring within the Fiscal Affairs Office. Below is the breakdown of duties:

Kaly Mateti – Procard audits, vendor invoices and WrightBuy

Bonnie Owens – Labor distributions, personnel action forms, and grants

Nancy Pestian – Fund/Org reconciliation, budget variance, and one page department reports

Please continue to send in your evaluations. Human Resources require evaluations for all faculty and staff employed by the university.

C. Recommendation for Revision to the Annual Evaluation Policy – Brenda Roman, M.D., Associate Dean for Medical Education

Dr. Bennett made a motion to approve the policy as amended. The motion was seconded by Dr. Brown and approved unanimously.

D. Post Grad Evaluation Results – Brenda Roman, M.D., Associate Dean for Medical Education**5. Adjournment:**

There being no further business, the meeting was adjourned at 5:50 p.m.

The next scheduled meeting is Thursday, September 19, 4:30 p.m. in the WSP Health Center, 725 University Blvd., Third Floor, Large Conference Room.

Respectfully submitted,

Drew Dieckman

Recorder