

To: Pharmacology and Toxicology PhD students
Biomedical Sciences (BMS) / Environmental Sciences (ES)

From: Jeffrey B. Travers, M.D., Ph.D.
Professor and Chair, Pharmacology/Toxicology
Terry Oroszi, Ed.D.
Associate Professor and Vice Chair Pharmacology & Toxicology

Date: August 9th, 2022

Re: Support for PhD Student Travel to Scientific Meetings

Since presentations at national and regional meetings are an important part of graduate education, the department wants to encourage this activity. In recognition of this, the department is committed to providing financial support to **partially** underwrite the costs associated with such activities.

Policy for Support of PhD Student Travel to National Meetings

The level of Pharmacology/Toxicology monetary support will be up to **\$500.00** for one meeting per academic year, not to exceed 3 trips while in the program, but not to exceed 5 (five) years. The student must be a first author on the abstract.

NOTE: Any travel expense balance not covered by BMS travel support, Pharm/Tox travel support, and/or mentor travel support, will be the responsibility of the student.

Requests for travel support must be submitted to the Departmental Office a **minimum of 14 days prior to departure, to ensure that pre-approval is obtained prior to the trip.**

Questions may be directed to:

Lois Schneider
234 Health Sciences Bldg.
937-775-3990
lois.schneider@wright.edu

EXAMPLES OF **NON-ALLOWABLE** EXPENSES:

1. Internet connections
2. Entertainment
3. Pay for view TV programming
4. Room Service
5. In-room refrigerator items

Travel support requirements and meal per diems are subject to change per Wright State University Policy.