APPLICATIONS ARE BEING ACCEPTED FOR THE FOLLOWING POSITION:

March 15, 2016

COMMUNITY HEALTH ADVOCATE I or II

Full-time position available in the Office of Health Promotion’s Healthy Mommy-Healthy Baby program. Responsibilities include care coordination by assessments, education, outreach, home visits and referrals. The goal of the program is a healthy birth outcome by assessing the risks, barriers and needs of pregnant women and their families for particular health and social service needs. The Community Health Advocate works to coordinate services to avoid gaps and duplication. Job duties include participation at health fairs (transporting information and displays), public speaking and travel (home visits).

May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours.

NECESSARY QUALIFICATIONS

Community Health Advocate I:  Associate degree in Social Science, Behavioral Science or related field; or 2-3 years community-based work experience in community health or social services. Proficiency with Microsoft Office, including Word, Excel, and PowerPoint. Valid Ohio driver license and access to motor vehicle.

Community Health Advocate II:  Bachelor’s degree in Social Science, Behavioral Science or related field; or Associate degree in Social Science, Behavioral Science or related field and 2-3 years in community health, social services, community outreach, or 2 years’ experience as a Community Health Advocate I; or 5 years relevant work experience as a Community Health Advocate I. Proficiency with Microsoft Office, including Word, Excel, and PowerPoint. Valid Ohio driver license and access to motor vehicle.

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the Public Health - Dayton & Montgomery County Application for employment or addendum thereto, shall not be considered for employment. Applicants must submit an application for employment and related documents as detailed on Public Health's website at: www.phdmc.org/employment.

Position subject to criminal background check.

Hours:  Monday-Friday, 8:00 am to 4:30 pm
Salary Range:  Community Health Advocate I $30,347.20 - $41,745.60
              Community Health Advocate II $34,299.20 - $47,195.20
Deadline for applications and resumes: Open until filled.

EQUAL OPPORTUNITY EMPLOYER/SERVICE PROVIDER