

Physician Leadership Development Program Application Checklist

By October 1:

MBA: Submit PLDP MD/MBA Application, 4 essay question answers, and 2 letters of recommendation to the PLDP Coordinator: <https://medicine.wright.edu/education/physician-leadership-development-program/md-mba-application>

MPH: Submit PLDP MD/MPH Application, 4 essay question answers, and 2 letters of recommendation to the PLDP Coordinator: <https://medicine.wright.edu/education/physician-leadership-development-program/md-mph-application>

By November 1:

MBA and MPH: Apply on-line to the WSU Graduate School: <http://www.wright.edu/graduate-school/admissions/apply-now>

INDICATE IN THE PERSONAL COMMENT SECTION OF THE APPLICATION THAT YOU ARE A CURRENT MED STUDENT SEEKING AN ADDITIONAL GRADUATE DEGREE

MBA and MPH: Pay the \$40 application fee to the WSU Graduate School

***NOTE:** The following documents are required for your application to the WSU Graduate School. You can upload these documents at the time you initiate your on-line application or you can email or submit hard copies to the Graduate School after you have initiated your application. Email materials to: amy.johnson@wright.edu. Be sure to indicate that you are a medical student seeking an additional degree.*

MBA: References – Upload with Graduate School application or email to the Graduate School the names, addresses and phone numbers of three (3) personal reference

MPH: Recommendation Letters – The MPH Program will accept the PLDP application letters of recommendation. Upload these with Graduate School application or email to the Graduate School.

MPH: Personal Statement – The MPH program will accept the PLDP essay questions for the personal statement. Upload these with Graduate School application or email to the Graduate School.

MPH: Upload a CV/resume with Graduate School application or email to the Graduate School.

MBA and MPH: Contact all universities and colleges ever attended (except Wright State University) and request them to send one (1) official transcript to the WSU Graduate School. If courses from one university/college appear on another university's/college's transcript, you are still required to submit an official transcript from the college where you originally completed the course work. Paper transcripts should be submitted to:

Wright State University
Graduate School
E344 Student Union

3640 Colonel Glenn Highway
Dayton, OH 45435

E-transcripts should be forwarded to wsugrad@wright.edu. Please keep in mind that e-mails indicating an e-transcript is available for viewing must come directly from the university or the service providing the transcript.

Scanned or faxed copies of transcripts will not be accepted.

MBA and MPH: After you have applied on-line to the Graduate School, contact the PLDP Coordinator and request to have your MCAT scores sent to the Graduate School.

MBA: GMAT – If you have an undergraduate GPA of 3.0 or higher, no GMAT is required. If you have earned a graduate degree with a 3.0 GPA or higher from an accredited institution, the graduate GPA will be used in place of the undergraduate degree GPA.

MPH: GRE – The MPH program will accept your MCAT in lieu of the GRE.

NOTES:

- If you are having any difficulty with the admissions process, **please contact the PLDP Program Coordinator to assist you.**
- You must submit all required documents to the Graduate School and pay the admission fee to be admitted to a master degree program. The WSU Graduate School is a separate institution from the BSOM. There are separate admission processes, fees, and requirements for each. The Graduate School does not have access to documents in your medical student files and your medical school files do not have all the information required to be admitted to the Graduate School, e.g., AMCAS does not provide transcripts that can be used for Graduate School applications.
- Once you have submitted your on-line application to the Graduate School, you will receive an email and formal letter from the Graduate School. You will be informed of any missing required documents. You can track the status of your application on WINGS Express.
- You will not be admitted to the MBA or the MPH program until your Graduate School application **is complete**. Acceptance into the PLDP is contingent upon being admitted to the MBA or MPH degree program.
- Once your Graduate School application is complete, you will receive an email notice and a formal letter of admission to the Graduate School. If you have not received these within two weeks of submitting all required documents and fees, **please contact the PLDP Program Coordinator to assist you.**