

**MASTER OF PUBLIC HEALTH
PRACTICE PLACEMENT
SITE PRECEPTOR RESPONSIBILITIES
CHECKLIST**

Prior to start of the MPH Practice Placement:

	Meet with student.
	Review Core MPH Program Competencies with student to help them understand the types of skills that can be learned through the project selected.
	Develop a work schedule with student to complete project during the 200 minimum hours required.
	Sign the Master of Public Health Practice Placement Initiation Form.

During the Practice Placement:

	Supervise student's work.
	Meet with the student as needed.
	Review monthly progress reports from student.
	Address issues needing clarification with the student directly. If issues go unresolved, contact the Practice Placement Assistant (see contact information below).

At the end of the Practice Placement:

	Review the Core MPH Program Competencies checklist with student to acknowledge which competencies were used during practice placement. Both student and Site Preceptor will sign the document.
	Complete an online evaluation of the student's Practice Placement performance. A link to the evaluation will be emailed by the Practice Placement Assistant. The evaluation is to be completed within ten (10) days of receipt.

Contact: Anne King, Practice Placement Assistant – anne.king@wright.edu (937) 258-5558



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