



THE MPH STUDENT HANDBOOK

**Master of Public Health Program
Wright State University**



Table of Contents

Websites.....	2
Letter from Director.....	3
Program Administration Contact Information.....	4
Faculty Specialties and Areas of Interest.....	4
History.....	6
Overview.....	6
Vision, Mission, Values, and Goal Statements.....	7
Curriculum.....	8
Foundational Courses.....	8
Descriptions of Concentrations.....	8
Public Health Applied Practice Experience.....	10
Capstone.....	10
Program Governance.....	11
Committees.....	12
Research Park Facilities & Student Guidelines.....	12
Student Information.....	14
Admission.....	14
Advising.....	14
Certificate Programs.....	15
M.P.H. Social Media.....	15
Academic Calendars.....	15
Tuition and Fees.....	15
Procedure for Registration.....	16
Graduate School Policies and Procedures.....	16
Student Records.....	18
Student Ethics Code.....	19
Dual and Concurrent Degree Programs.....	20
Delta Omega.....	21
Student Travel Reimbursement Policy for Presentations.....	21
Student Resources.....	22
University Policies.....	23
Academic Integrity.....	23
Affirmative Action Policy.....	23
Disabilities Philosophy.....	24
Diversity Statement.....	24
Appendix A – Course Descriptions.....	25
Foundational Courses.....	25
Required Concentration Courses.....	26
Elective Courses.....	27
Independent Study Courses.....	29
Appendix B – M.P.H. Program Competencies.....	30
Appendix C – DPHSS Final Course Grade Appeal Procedure.....	32

Websites

American Public Health Association (APHA)	http://www.apha.org
Associations of Schools and Programs of Public Health (ASPPH)	https://www.aspph.org/
Centers for Disease Control and Prevention (CDC)	http://www.cdc.gov
Council on Education for Public Health (CEPH)	http://www.ceph.org
Delta Omega	http://www.deltaomega.org/
Graduate Record Examination (GRE) Information	http://www.ets.org/gre/
National Institutes of Health (NIH)	http://www.nih.gov
Ohio Alliance for Innovation in Population Health (OAIPH)	https://www.ohiopopulationhealthalliance.com/
World Health Organization (WHO)	http://www.who.int/en
Wright State University (WSU)	http://www.wright.edu
WSU Career Services	https://www.wright.edu/student-success/career-services
WSU Computing & Telecommunications (CaTS)	http://www.wright.edu/information-technology
WSU Graduate School	http://www.wright.edu/graduate-school
WSU M.P.H. Homepage	https://medicine.wright.edu/mpH
WSU Office of Community Standards & Student Conduct	http://www.wright.edu/student-affairs/student-life/community-standards-and-student-conduct
WSU Department of Population & Public Health Sciences	https://medicine.wright.edu/population-and-public-health-sciences
WSU RaiderConnect	http://www.wright.edu/raiderconnect
WSU Student Health Services	http://www.wright.edu/student-health-services
WSU Student Legal Services	http://www.wright.edu/student-legal-services
WSU University Center for International Education	https://www.wright.edu/international-education
WSU University Writing Center	http://www.wright.edu/student-success/academic-support/university-writing-center

Letter from Director

Department of Population and Public Health Sciences
Master of Public Health Program
3123 Research Blvd, Suite 200 • Kettering, OH 45420
Tel 937.775.1430 • Fax 937.775.1425
medicine.wright.edu

Dear Student,

Wright State University Boonshoft School of Medicine is pleased to offer the Master of Public Health (M.P.H.) degree, a graduate program for 21st Century leaders in public health. Two concentrations are available including: Health Promotion & Education and Population Health. The M.P.H. program is founded on the principles of community-academic partnership, with the strength of seven colleges/schools at Wright State University and participation with 24 health departments throughout a sixteen county region.

The program is the first in the nation to incorporate a community-based, interdisciplinary educational program in public health with this particular combination of colleges and schools as well as in collaboration with the leadership of the public health workforce. The program is responsive to the educational needs of working professionals in southwestern and west central Ohio who serve over 3 million residents.

Leaders from the regional public health and academic community began in June of 2001 to formulate this innovative program. These visionary leaders had a keen awareness of the need for a stronger public health infrastructure long before the events of September 11. The field of public health has seen emerging fields of discipline which include health care reform, global pandemics, big data, and drug epidemics. These events remind us of the importance of health equity and social movements to advance health and the importance of rigorous data analysis and evaluation to assess these efforts. This is leading to a reframing of practice-based efforts, with notable needs for deeper community engagement as well as a greater understanding of the social and economic impacts on health. Our program responds to the educational needs of the regional public health workforce.

The driving force behind the WSU M.P.H. program has been our regional public health collaboration leadership.

The WSU M.P.H. is a visionary program for extraordinary leaders.

Sincerely,

A handwritten signature in blue ink that reads "Sara J. Paton".

Sara Paton, Ph.D., CPH
Program Director

Program Administration Contact Information

Department of Population & Public Health Sciences, Education Center
 Wright State University Boonshoft School of Medicine
 3123 Research Blvd., Suite 200, Kettering, OH 45420-4006
 Phone: (937) 775-1430; Fax: (937) 775-1425
 Web Address: <https://medicine.wright.edu/mph>

Sara Paton, Ph.D., M.S., CPH
 Program Director,
 Population Health Concentration Director
 Applied Practice Experience Director
 Email: sara.paton@wright.edu

Nicole Kinzeler, Ph.D.
 Capstone Director
 Email: nicole.kinzeler@wright.edu

Marietta Orłowski, Ph.D., MCHES, CPH
 Health Promotion & Education Concentration Director
 Email: marietta.orłowski@wright.edu

Lori Metivier
 Program Coordinator
 Email: lori.metivier@wright.edu
 Phone: (937) 775-1427

Ron Combs
 Certificate Coordinator
 Email: ron.combs@wright.edu
 Phone: (937) 775-1300

Faculty Specialties & Areas of Interest

Aerospace Medicine

- [Thomas F. Jarnot, M.D.](#)
- [Sheri L. Gladish, M.D.](#)

Biostatistics

- [Tim Crawford, Ph.D., M.P.H.](#)
- [Naila Khalil, M.B.B.S., M.P.H., Ph.D., CPH](#)
- [Ramzi Nahhas, Ph.D.](#)
- [Adrienne Stolfi, M.S.P.H.](#)

Emergency Preparedness

- [Sheri L. Gladish, M.D.](#)
- [Sara Paton, Ph.D., M.S., CPH](#)

Environmental Health

- [Naila Khalil, M.B.B.S., M.P.H., Ph.D., CPH](#)

Epidemiology

- [Tim Crawford, Ph.D., M.P.H.](#)
- Dawn Ebron, M.P.H., CPH
- [Naila Khalil, M.B.B.S., M.P.H., Ph.D., CPH](#)
- [Sara Paton, Ph.D., M.S., CPH](#)
- [Adrienne Stolfi, M.S.P.H.](#)
- Kyle Wallace, M.P.H., CPH

Geographic Information Systems

- Dawn Ebron, M.P.H., CPH
- [Naila Khalil, M.B.B.S., M.P.H., Ph.D.](#)

Global Health

- [Kate Conway, M.D., M.P.H.](#)
- [Cristina Redko, Ph.D.](#)

Health Care Management, Economics, & Policy

- [James Ebert, M.D., M.B.A., M.P.H.](#)
- [John S. McAlearney, Ph.D.](#)
- [Ed Syron, Ph.D.](#)
- Dan Walker, Ph.D.

Health Communications

- [Jessica Saunders, M.P.A.](#)

Health Ethics

- [Kenneth Dahms, J.D., M.A.](#)
- Dennis M. Sullivan, M.D.

Health Law

- [Kenneth Dahms, J.D., M.A.](#)

Health Promotion & Education

- [Tim Crawford, Ph.D., M.P.H.](#)
- [Amanda Hinson-Enslin, M.P.H., Ph.D., CHES](#)
- [Nicole Kinzeler, Ph.D.](#)
- [Marietta Orlowski, Ph.D., MCHES, CPH](#)

Infectious Diseases

- [John Czachor, M.D.](#)
- [Michael N. Dohn, M.D., M.Sc., CPH](#)
- [Thomas Herchline, M.D.](#)
- Kyle Wallace, M.P.H., CPH

Management

- [Bud Baker, Ph.D.](#)
- [James Ebert, M.D., M.B.A., M.P.H.](#)
- [Ed Syron, Ph.D.](#)

Maternal and Child Health

- [Sara Paton, Ph.D., M.S., CPH](#)
- [Linda Smith, M.P.H.](#)

Population Health

- [Naila Khalil, M.B.B.S., M.P.H., Ph.D., CPH](#)
- [Sara Paton, Ph.D., M.S., CPH](#)
- [Cristina Redko, Ph.D.](#)

Public Health Commissioners

- Gabe Jones, M.P.H.
[Champaign Health District](#)
- Melba Moore, M.S.
[Cincinnati Department of Health](#)
- Charles Patterson, M.B.A.
[Clark County Combined Health District](#)

- Julianne Nesbit, R.S., M.P.H.
[Clermont County Public Health](#)
- Terrence Holman, D.V.M., R.S.
[Darke County General Health District](#)
- Melissa Howell, M.B.A., M.P.H., R.N.
[Greene County Combined Health District](#)
- Chris Cook, M.P.H.
[Madison County Public Health](#)
- Dennis Propes, R.S., M.P.A.
[Miami County Health District](#)
- Jackie Phillips, M.P.H.
[Middletown Health Department](#)
- Jeffrey A. Cooper, M.S.
[Public Health—Dayton & Montgomery County](#)
- Erik Balster, M.P.H., R.S.
[Preble County General Health District](#)
- Steven Tostrick, M.P.H., R.E.H.S., R.S.
[Shelby County Health Department](#)
- Matthew Clayton, B.S.
[Springdale Health Department](#)
- Duane Stansbury, M.P.H., R.S.
[Warren County Health District](#)

Social and Behavioral Health

- [Nicole Kinzeler, Ph.D.](#)
- [Marietta Orlowski, Ph.D., MCHES, CPH](#)
- [Cristina Redko, Ph.D.](#)
- [Jessica Saunders, M.P.A.](#)
- [Jennifer Subban, Ph.D.](#)

Substance Use

- [Jo Ann Ford, MRC](#)
- [Nicole Kinzeler, Ph.D.](#)
- [Sara Paton, Ph.D., M.S., CPH](#)
- [Sydney Silverstein, Ph.D.](#)
- [Josephine Wilson, D.D.S., Ph.D.](#)

Workforce Development

- [Kenneth Dahms, J.D., M.A.](#)
- [Sara Paton, Ph.D., M.S., CPH](#)

History

In the summer of 2001 the Wright State University School of Medicine, Division of Health Systems Management was asked by leadership from the public health community of southwestern Ohio to look into the feasibility of developing a graduate program in public health. Leadership from the Cincinnati Health Department, the Combined Health District of Montgomery County and the Miami County Health District initiated this endeavor. The Division of Health Systems Management was charged with the task of researching relevant literature on public health workforce competencies/knowledge, completing a needs assessment of the southwestern Ohio public health workforce and reviewing existing graduate programs in public health. The primary objective of this phase was to develop a strategic plan for the advancement of a community-responsive educational program to serve the needs of current and future public health professionals within the region. In 2006, the Division of Health Systems Management became the Center for Global Health Systems, Management, and Policy which was shortened to the Center for Global Health in 2011.

In 2004, the Wright State University Master of Public Health (M.P.H.) program was approved by the Ohio Board of Regents. The first cohort began September 2004 and graduated its first two students in December 2005.

The M.P.H. program applied for accreditation from the Council on Education for Public Health (CEPH) in 2006 and received a five-year accreditation in 2007. The program was re-accredited in 2012 and again in 2019 for seven years.

In 2016, the M.P.H. program became a department-wide program under the Department of Population and Public Health Sciences (formerly Community Health).

Overview

The M.P.H. program collaborates with the following academic divisions: Boonshoft School of Medicine, College of Education and Human Services, College of Liberal Arts, College of Nursing and Health, College of Science and Mathematics, Raj Soin College of Business, School of Professional Psychology.

One faculty member coordinates each concentration. The current directors are listed below:

<u>Concentration</u>	<u>Director</u>
Health Promotion and Education	Marietta Orłowski, Ph.D., MCHES, CPH
Population Health	Sara Paton, Ph.D., M.S., CPH

The M.P.H. Student Handbook describes policies and procedures that are specifically for the Master of Public Health degree program. For additional policies and procedures that may be applicable to M.P.H. program, students must refer to the Wright State University Graduate Catalog. The student handbook is accessible on-line via the website at <http://medicine.wright.edu/education/master-of-public-health-program/student-resources>

Vision, Mission, Values, and Goal Statements

Vision

A community of population health leaders that promotes and protects health for all

Mission

Provide interdisciplinary education, research, and service, through leadership and community collaborations

Values

1. **Student-Centered:** The central focus of our program is our students and their future as public health professionals.
2. **Community Engagement:** We believe that preparation of students is achieved through an academic-public health practice partnership in which students, faculty and practitioners interact in a life-long cycle of learning and service.
3. **Integration:** The health of populations is best served when medicine is integrated with public health programs and policies.
4. **Leadership:** We strive to be recognized as the leader of public health initiatives across the university and southwest Ohio.
5. **Research and Scholarship:** We strive to make meaningful public health discoveries and believe that students engaged in the pursuit of discovery will continue to pursue their own research.
6. **Equity:** We believe that to create communities where all members thrive, all members of society need to be represented and their differences considered.

Goals

Goal 1 (Education): Offer a student-centered learning experience in which students interact with the public health workforce.

Goal 2 (Research): Conduct original research relevant to each primary faculty member's area of expertise.

Goal 3 (Service): Collaborate with community, professional, and university organizations to advance collective public health goals.

Goal 4 (Student Success): Foster the skills necessary for students to successfully engage in applied public health practice.

Curriculum

Presently, the two major areas of concentration within the M.P.H. degree are Health Promotion and Education and Population Health. Each concentration has been structured to provide education and research opportunities for both working professionals and recent graduates who wish to pursue the M.P.H. degree. The interdisciplinary program faculty represents a diversity of academic backgrounds and expertise applicable to public health. Resources at the Department of Population and Public Health Sciences Education Center and on the main campus include: libraries, computer labs, classrooms, and other support facilities necessary to effectively and efficiently deliver the M.P.H. degree program.

The program curriculum reinforces theory with application of concepts central to public health. Foundational courses, specialty courses, and applied research provide both fundamental and specialized content. Courses involve traditional lectures, field trips, and technology enhanced delivery. Many courses incorporate case studies and problem-based learning with traditional lecture material. The program is designed to be easily accessible to working professionals offering foundational and specialty courses in the evening. Computers and other applications of state-of-the-art communication technology augment traditional classroom presentations.

To fulfill the CEPH (Council on Education for Public Health) foundational competencies for graduate programs, all students are required to complete the six foundational courses. Several course assessments are based on the foundational competencies developed by CEPH and are provided in each syllabi. The full list of [CEPH 2016 Foundational Competencies](#) can be found on the M.P.H. website under [Student Resources](#).

Foundational Courses – 18 Credit Hours (see Appendix A for detailed course listings)

Course code # and title.

PPH 6100/7010: Biostatistics for Health Professionals

PPH 6200/7020: Public Health Epidemiology

PPH 6300/7030: Environmental Health

PPH 6400/7040: Social and Behavioral Determinants of Health

PPH 6500/7050: Health Systems & Policy

PPH 7410: Community Assessment

Students must also complete a minimum of 18 semester hours in program electives based on their selected concentration area as well as a practicum and final project.

Descriptions of Concentrations

Wright State University offers two concentration areas of study including: 1) Health Promotion and Education (HPE) and 2) Population Health (PH). Students admitted to the program will select one concentration area of study and complete the specified courses in that area.

Health Promotion and Education (HPE) concentration. Students completing the health promotion and education concentration are trained to use social and behavioral science to study, develop, and evaluate interventions to promote health, prevent disease and injury, and reduce health inequalities.

Graduates develop skills in the implementation of awareness, educational, environmental, and advocacy strategies tailored to populations and communities. Foundational and concentration coursework aligns to the seven areas of responsibility for health education specialists (NCHEC 2015); graduates are eligible to sit for the Certified Health Education Specialist (CHES) exam.

HPE Concentration Competencies:

1. Demonstrate program implementation skills.
2. Create a health communications campaign.
3. Monitor the implementation of health promotion programs and policies.
4. Conduct process, impact, and outcome evaluations of health promotion programs and policies.
5. Identify and manage resources to lead a health promotion project.

HPE required core principles (9 credit hours). (See Appendix A for detailed course listings)

- PPH 7420: Health Program Planning and Evaluation (3 credit hours)
- PPH 7430: Health Awareness and Advocacy Communications (3 credit hours)
- PPH 7440: Public Health Project Management (3 credit hours)

Complete 15 additional credit hours to complete the M.P.H. degree requirements (includes approved electives, Applied Practice Experience, and Capstone).

Population Health (PH) concentration. Students in the population health concentration have flexibility to choose public health courses based upon their interests and professional goals. The population health concentration offers several programs of study to assist students who want to explore a variety of public health topic areas, focus on advanced quantitative or qualitative methods, or ultimately work as public health practitioners.

PH Competencies:

1. Analyze quantitative data using multivariable adjusted regression analysis.
2. Apply quantitative research methodology to research a current health issue.
3. Organize and deliver an effective presentation on a population health issue using an emerging and advanced communication strategy.
4. Illustrate an unmet need of population health through the synthesis of data, literature, and knowledge of policies and systems.
5. Constructively address disagreements about values, roles, goals, or actions that arise among public health issues.

PH required core principles (6 credit hours). (See Appendix A for detailed course listing)

- PPH 7520: Problems in Population Health (3 credit hours)

- Take one advanced analytical course (3 credit hours), i.e., Advanced Biostatistics, Applied Epidemiology, Epidemiology II, etc.

Complete 18 additional credit hours to complete the M.P.H. degree requirements (includes approved electives, Applied Practice Experience, and Capstone).

Public Health Applied Practice Experience: PPH 7980 (3 credit hours)

The Wright State University (WSU) M.P.H. applied practice experience (APE) is a supervised applied public health learning experience in which students work within a community organization to support public health efforts that are meaningful to the organization. A site preceptor in the organization supervises the student to help them learn and to produce work beneficial to the community organization. (See APE Guidelines on M.P.H. website under [Student Resources](#).)

Key required features of the APE are: 1) collaborating with the practice site preceptor in identifying a minimum of two (2) public health portfolio products the student will develop in support of the needs of the organization, and 2) achieving a minimum of five (5) competencies, of which at least three (3) must be foundational (see Appendix B). Note: Foundational or concentration competencies selected must have been covered in coursework taken prior to the start of the APE. Exceptions will need approval of the APE Director.

The APE provides an opportunity for the student to think critically about public health issues and produce relevant products. The APE may assist in the development of the M.P.H. Capstone integrative learning experience.

Capstone (Integrative Learning Experience) (3 to 6 credit hours)

The Capstone is an integrative learning experience (ILE) required to complete a master of public health (M.P.H.) degree at Wright State University. The Capstone requires the student to integrate knowledge gained and demonstrate the skills acquired through their course work and applied practice experience into a project related to the student's academic goals and professional/career interests. Ideally the Capstone will benefit the community or a particular target population. (See Capstone Guidelines on the M.P.H. website under [Student Resources](#).)

Key required features of the Capstone are: 1) Demonstrate a synthesis of public health foundational (at least 3) and concentration (at least 2) competencies (see Appendix B); 2) Produce a high-quality written product that is appropriate for the student's educational and professional/career goals; and 3) Communicate the findings of the Capstone through a poster presentation.

Students should plan to start working on their Capstone no later than two semesters from completing their M.P.H. program of study. The Capstone can be completed in one of three options. Each option will culminate in a poster presentation.

Capstone Options:**I. Research Capstone**

1. For students who would like to publish their project, attend a PhD program, or have a more in-depth research experience.
2. Complete in two semesters by registering for PPH 7990 (ILE I) and PPH 7991 (ILE II), three (3) credit hours each in consecutive semesters.

II. Course Capstone

1. For students who would like more electives/certificates.
2. Complete in one semester by registering for an approved Capstone course.
3. Capstone courses include: PPH 7710 Global Health (Fall), PPH 7150 Applied Epidemiology (Chronic Diseases) (Spring), and Public Health Project Management (Spring).

III. Independent Project Capstone

1. For students who would like to complete an advanced public health project in a topic area not included in an approved Capstone course, or for students who would like to enhance a project from a previous course or the applied practice experience.
2. Complete in one semester by registering for PPH 7990 (ILE I).

If a student does not meet the requirements of PPH 7990 or PPH 7991 in the term registered, the student must enroll for one (1) credit hour under PPH 7992: ILE Continued Credit for each subsequent term until the requirements are met.

Program Governance

Graduate students must be officially accepted for admission to the Wright State University Graduate School before they may register for graduate credit. All students accepted to the M.P.H. program will be admitted directly to the WSU Graduate School, not to the Boonshoft School of Medicine.

Student involvement in the M.P.H. program is integral to our mission and achieving our goals and objectives. Student participation in the various committees of the program is also vital to our mission. Two M.P.H. students (one first year and one second year) will be asked to sit on the following committees: Advisory Board and Curriculum Committee. One M.P.H. student (second year) and one M.P.H. alumni will be asked to sit on the Admissions Committee. One M.P.H. alumni will be asked to sit on the Advisory Board.

Committees

M.P.H. Advisory Board

M.P.H. Program Director (Chair)	Dean or designated representative from WSU:
M.P.H. APE Director	Raj Soin College of Business
M.P.H. Capstone Director	College of Education & Human Services
M.P.H. Program Coordinator	College of Liberal Arts
M.P.H. APE Coordinator	College of Nursing & Health
	College of Science & Math
Community Representative*	Boonshoft School of Medicine
Community Representative*	School of Professional Psychology
(M.P.H. Alumni)	
Student Representatives (2)	
(M.P.H. & PLDP Graduate Assistants)	

*Southwest and West Central Ohio Health Commissioners are invited to attend; several are WSU M.P.H. alumni.

M.P.H. Admissions Committee

M.P.H. Program Director
M.P.H. Concentration Directors
M.P.H. Faculty (3)
Community Faculty Representative (2)
M.P.H. Alumni (2)
Student Representatives (M.P.H. & PLDP Graduate Assistants)

M.P.H. Curriculum Committee

Chair (rotates/ assigned by M.P.H. Program Director)
M.P.H. Program Director
M.P.H. Concentration Directors
M.P.H. APE Director
M.P.H. Capstone Director
M.P.H. Program Coordinator
M.P.H. APE Coordinator
Student Representatives (M.P.H. & PLDP Graduate Assistants)

Research Park Facilities and Student Guidelines

The Department of Population and Public Health Sciences (DPPHS) leases space at Research Park for its educational programs and is considered an off-campus facility. The lease permits us to authorize student access to our facility during **regular business hours** and **while classes are in session**.

Please note the following guidelines:

- Students admitted to the DPPHS programs in the Education Center at Research Park are welcome to use its resources and office Suite 200 to meet and study during regular business hours of 8:30 am to 5:00 pm Monday through Friday.
- Only students attending classes during the semester should be in the building, office suite, and classrooms after 5:00 pm.
 - Students attending classes are eligible to stay on the night of their class past 5:00 pm to prepare for class. Students not attending classes must leave the building by 5:00 pm unless they are meeting with an instructor.
- Classes are held from 5:40 pm to 8:20 pm. **NOTE:** Students attending classes that let out earlier than 8:20 pm may use the Education Center's resources and office suite up to 8:00 pm, but then must leave the building unless they are meeting directly with an instructor.
- Suite 225 will have designated hours each semester for all M.P.H. students to use. See M.P.H. program coordinator for those days/times.
- The lobby doors to our building (3123 Research Blvd.) are locked at 7:00 pm when classes are in session (Monday through Thursday); students with travel problems who might arrive after 7:00 pm may leave a message for the M.P.H. Graduate Assistant at 937-775-1430 in order to gain access after 7:00 pm.

In addition, after class **please return name tents to student folders and dispose of trash properly.** Draining of liquids in the kitchen sink before placing in the recycle containers or trash is highly appreciated.

The Education Center provides use of computers, a copier and printer for students' to print out class information and assignments. The M.P.H. Graduate Assistant will provide you with the code to access the Savin copier; you can access the XXx printers using your campus username and password or your Wright1 card (charges will show on your student account for copies made). The SAVIN printer and copier should not be used for personal use. In addition, the copying or scanning of textbooks is not permitted.

A room within the Education Center has been designated as a private space for breastfeeding mothers, for prayer, etc. This room is located across from the designated library space/ study space. Please use the **Do Not Disturb** sign available on the door when needing privacy.

Reporting a crime. Students, faculty, and staff are directed to report criminal incidents to the M.P.H. program coordinator, local law enforcement, or to Wright State Police at 937-775-2111. Incidents of sexual misconduct should be reported to the office of the Title IX Coordinator (Director of the Office of Equity and Inclusion 436 Millett Hall, 937-775-3207, oei-title9@wright.edu). Options for confidential and anonymous reporting are available university-wide through EthicsPoint and/or Silent Witness.

Thank you for your assistance by adhering to these guidelines. Your cooperation will help us maintain a safe environment for studying and learning.

Student Information

Admission

Prospective students can obtain information for the M.P.H. program by visiting the program's website: medicine.wright.edu/mpH

The M.P.H. program only matriculates students as a cohort each Fall semester; students may apply for other semesters only with prior approval from the program. To be considered for any competitive scholarships the university has to offer, applications should be completed by February 1. To be considered for fall admission, applications should be completed by July 1.

Prospective students can obtain information for graduate programs by visiting Wright State University's website: <http://www.wright.edu/graduate-school>. International students should go to the [University Center for International Education](#) web site for additional information on [international applications](#).

Advising

Matriculated students are provided guidance and advising in the following manner:

Academic advising. Students will schedule a time to meet with the M.P.H. program coordinator during the second semester to complete an official program of study to be approved by the M.P.H. program director. Any deviation from signed program of study requires communication to the M.P.H. program coordinator to revise the program of study and approval of the M.P.H. program director.

Designating a concentration. The concentration directors are available to discuss the selection of a concentration by scheduling an appointment to meet. Students will indicate their concentration when completing his/her official program of study.

Applied practice experience. Students should contact the APE practice coordinator to meet and discuss APE requirements sometime during their second or third semester. The practice coordinator and APE director will assist the student in finding a practice site to complete the requirements.

Capstone. Students should contact the Capstone director to meet and discuss the three options no later than the end of their third semester in order to complete the Capstone requirements in their second year.

Selecting concentration electives. Students should seek guidance from their concentration director on which courses would best fit their educational goals. The M.P.H. program coordinator will advise on when courses are available and seek permissions when necessary.

Changing a concentration. Students may request to shift from one concentration to another by submitting a request, in writing, to the M.P.H. program coordinator. A revised program of study will be completed with the approval of the M.P.H. program director.

Career advising. Students are encouraged to speak to the concentration directors on career advising and opportunities. Student can also contact M.P.H. faculty with similar interests to help with career advising. Job opportunities are routinely forwarded to the M.P.H. program coordinator to distribute through the M.P.H. job postings listserv. All students and alumni are added to this listserv; those not interested can opt out. The [WSU Career Services](#) provides many workshops and job fairs which are forwarded to the students.

Certificate Programs

Students interested in earning a certificate based on the electives selected for their M.P.H. program of study should refer to the **Certificate Handbook** for more information on how to apply and when. (See Certificate Handbook on the M.P.H. website under [Student Resources](#).) The handbook is available on the webpage for each certificate (i.e., aerospace medicine, emergency preparedness, epidemiology, health care management, and public health leadership on the Department of Population & Public Health Sciences website).

M.P.H. Social Media

Follow (and “Like”) the Wright State University Master of Public Health social media accounts:

- Facebook: [Wright State University Master of Public Health Program](#)
 - Facebook: [Alumni & Friends](#) (closed group)
- Instagram: [WrightState_PublicHealth](#)
- Twitter: [Wright_MPH](#)

Academic Calendars

Academic calendars can be found on the RaiderConnect’s website:

<http://www.wright.edu/raiderconnect/academic-calendar>

Tuition and Fees

M.P.H. instructional fees are approved by the Wright State University Boards of Trustees: <http://www.wright.edu/raiderconnect/accounts-and-bills/tuition-and-fees>. Students will find fee payment deadlines for each registration period in the university calendar by visiting the RaiderConnect website: <http://www.wright.edu/raiderconnect>

WSU Graduate School fees. All students are responsible for payment of fees in accordance with the academic calendar policies and fees of Wright State University. Failure to pay fees on time may result in a denial of registration.

Refund policy for fees. A current schedule of refunds can be found in the academic schedule of classes or through the RaiderConnect website at:

<https://www.wright.edu/raiderconnect/accounts-and-bills/refunds-and-registration-process>

Parking. Parking at Research Park is free of charge.

A parking permit must be obtained when parking on campus at Wright State University. Permits or fees are required in all parking lots from 6am until 10pm, Monday through Thursday, and from 6am until 4pm on Friday (yellow-lined spaces). Handicap, state vehicle, and specifically assigned reserved spaces, and resident lots are restricted at all times. A Visitor Parking Permit can be obtained from the Visitor Lot 2 in front of the Student Union.

Procedure for Registration

Students will meet with the M.P.H. program coordinator and/or program director during their second semester to develop a curriculum plan/program of study. Each student must file a formal program of study no later than after completing the first year or 19/semester hours of study. A sample program of study form can be downloaded from the M.P.H. website. No credit will be counted toward the M.P.H. degree unless it has been approved as part of a student's official plan of study. Registration for PPH 7980: Applied Practice Experience, PPH 7990: Integrative Learning Experience I (Independent or Research Capstone), and PPH 7991: Integrative Learning Experience II (Research Capstone), require permission in order to register.

Electives. Elective courses must be approved by the M.P.H. program director and the concentration director.

Graduate School Policies and Procedures

The M.P.H. program follows the Graduate School Policies and Procedures:

<http://www.wright.edu/graduate-school/policies-and-procedures>

Click on the above link or section links on the next page to see full details.

Policies

Admission

- [5010 Categories of Admission](#)
- [5020 General Requirements for Graduate Admission](#)
- [5040 Admission of Students with Three-Year Bachelor's Degrees](#)
- [5070 International Students](#)
- [5080 Petition for Admission](#)

Graduate Assistantships and Scholarships

- [5101 Graduate Assistantships & Scholarships](#)
NOTE: The M.P.H. program does not have regular funding to provide scholarships for incoming students. The program works with the Graduate School to recommend outstanding applicants for scholarships they may have available. The M.P.H. program has only one graduate assistantship position that is made available to second year students when open. Applicants/ students are welcome to apply for other graduate assistantships open in other departments within the university.
- [5110 Types of Appointments](#)
- [5120 Graduate Assistants](#)
- [5130 Graduate Scholars & Scholarships](#)
- [5140 Graduate Council Scholarships](#)

Registration

- [5220 Procedure for Subsequent Registration](#)
- [5240 Course Audit](#)
- [5250 Full-Time Status](#)
- [5270 Continuing Registration](#)

Graduate Credit and Grades

- [5310 Grading Standards for Dual Listed Courses](#)
- [5320 Retroactive Graduate Credit](#)
- [5330 Graduate Credit for Undergraduates](#)
- [5340 Transfer Credit](#)
- [5345 Credit By Examination](#)
- [5350 Non-Contact Course Credit](#)
- [5360 Course Repeats](#)

Graduate Advising

- [5420 Advisor-Advisee Interaction](#)
NOTE: M.P.H. students are not assigned a graduate advisor. The M.P.H. program director and coordinator will work with the students in completing their program of study.
- [5430 Responsibility for Research Project Grading](#)
- [5440 Monitoring of Graduate Student Progress](#)
- [5450 Program Handbooks and Guidelines](#)
- [5460 Graduate Program Communications](#)

Requirements for Master's Degrees

- [5505 Program of Study](#)
- [5510 Academic Standards](#)
- [5515 Thesis](#)
- [5520 Time Limit for Master's Degrees](#)
- [5530 Credit Hour Requirement for Master's Degrees](#)
NOTE: The M.P.H. program requires 42 semester credit hours.
- [5540 Residence Requirements](#)
- [5560 Second Master's Degree](#)
- [5570 Dual Master's Degree Programs](#)
- [5580 Fresh Start Policy](#)

Certificate Programs

- [5810 Academic Standards](#)
NOTE: Credit hours taken as part of the graduate certificate programs offered by the Department of Population and Public Health Sciences may be transferable to the M.P.H. degree with a grade of B or higher.

Procedures

Admission

- [Waiver of Undergrad GPA in lieu of Graduate GPA](#)
- [Admission from Non-Accredited Schools](#)
- [Admission Procedure for Graduate Degree Status](#)
- [Admission Procedure for Graduate Nondegree, Certification, and Transient Statuses](#)
- [Change of Program \(Major\)](#)

Graduate Assistantships and Scholarships

- [Other Benefits](#)

Registration

- [Registration](#)
- [Procedure for Initial Registration](#)
- [Change in Registration](#)
- [Withdrawal from Courses](#)

Graduate Credit

- [Course Numbering System](#)
- [Credit Hour Limits](#)
- [Workshops & In-Service Courses](#)
- [The Marking & Point Systems](#)

Graduate Advising

- [Definition and Assignment of Academic Advisors](#)

NOTE: M.P.H. students are not assigned a graduate advisor. The M.P.H. program director and coordinator will work with the students in completing their program of study (see Page 15).

Requirements for Master's Degrees

- [Foreign Language Requirement](#)
- [Examinations](#)
- [Procedures for Petitioning for a Waiver of Graduate School Policies](#)

NOTE: Final course grade appeal procedure. The M.P.H. program will follow the procedure set forth by the Department of Population and Public Health Sciences (see Appendix C).

- [Summary of Degree Requirements](#)

Procedure for Graduation

- [Application for Degree](#)

NOTE: Degree candidates must apply online for graduation: <http://www.wright.edu/graduate-school/academics/graduation>. The university has established the following filing periods for submitting applications for degrees, based on anticipated date of completion (indicated in parentheses). Commencement is held twice annually, in December and April.

If you are re-applying to graduate with the same degree, you must first contact the Graduate School before you will be permitted to access the online graduation application.

- [Commencement](#)

Student Records

Students in the program may inspect official records, files, and data directly relating to themselves as set forth under the provisions of the Family Educational Rights and Privacy Act of 1974. Copies of students' application materials, signed program of study, APE and Capstone paperwork, concerned conferences, and other miscellaneous communication will be maintained at the Education Center for the Department of Population and Public Health Sciences.

Student Ethics Code

Students are expected to maintain ethical and moral values consistent with professional behavior. High standards of professional and academic honesty and integrity must govern the behavior of all students throughout their years of education. Further, students are obligated to respect the rights, privileges, and property of other persons at all times acting to protect the well-being of others. The Student Code of Conduct can be found at:

<https://www.wright.edu/student-affairs/student-life/community-standards-and-student-conduct>

Expectations of students in M.P.H. program:

1. Attend all classes.
2. Communicate with the instructor, ahead of time, if a class will be missed (*instructor may require an excused absence for approval*).
3. Communicate with the instructor soon after class if a class is missed unexpectedly (*instructor may require an excused absence for approval*).
4. Show up to class prepared and on time.
5. Be attentive in class.
6. Follow academic integrity guidelines.
7. Behave with integrity and honesty.
8. Complete all assignments, including reading assignments, on time.
9. Listen actively. People want to be heard; give people a chance to express their ideas.
10. Use business-appropriate language in all communications, including email and text.
11. Be respectful of others.
12. Use an evidence base when talking in class. Stay school-focused.
13. Do not spend time in class attending to personal matters.
14. Do not engage in email, texting, or social media during class time.

Domains where substandard professional conduct or academic performance may occur:

A. Language Skills	B. Professional Relationships	C. Professional Responsibilities/ Ethics	D. Professional Competency
1. oral expression	1. student-faculty	1. meeting obligations	1. knowledge
2. written expression	2. student-staff	2. student advocacy	2. skills
3. reading skills	3. student-peer	3. class attendance	3. clinical experience
4. other	4. student-preceptor	4. grade point average	4. other
	5. other	5. other	

Substandard professional conduct or academic performance for students in the M.P.H. program will be addressed in the following steps:

1. An informal meeting or communication between the faculty member and the student addressing the concern.
2. If the concern continues, the faculty member should schedule a face-to-face meeting with the student and request a *Concern Conference Record* form from the M.P.H. program coordinator. The faculty member will document the problem on

the form and address the concern with the student at the scheduled meeting. The form should include information about any prior informal concerns addressed with the student. The student will be given an opportunity to provide a brief written response about the concern addressed on the *Concern Conference Record* form. The student and faculty member will compose measurable objectives to address the concern(s). A copy of the *Concern Conference Record* form will be given to the student. At this time the student will be given a reminder copy of this professionalism and/or academic policy and warned that if it is necessary to call a *M.P.H. Program Concern Conference* for any reason, the student could be dismissed from the M.P.H. program. The original *Concern Conference Record* form will be given to the M.P.H. program coordinator to be filed in the student's M.P.H. file.

3. If the student fails to attend a scheduled *Concern Conference*, a *M.P.H. Program Concern Conference* will be scheduled.
4. If a subsequent *Concern Conference Record* is initiated, the M.P.H. program director (or their designated representative) will review the student's file. If it is deemed necessary, a *M.P.H. Program Concern Conference* may be scheduled.
5. When a *M.P.H. Program Concern Conference* is scheduled, the faculty member calling the meeting will document the problem on a *M.P.H. Program Concern Conference Record* form obtained from the M.P.H. program coordinator. The M.P.H. program director (or their designated representative) and the faculty member will address the concern(s) with the student. The *M.P.H. Program Concern Conference Record* form should include information about the current concern and any prior documented concern(s) addressed with the student. The student will be given an opportunity to provide a brief written response about the concern(s) addressed on the *M.P.H. Program Concern Conference Record* form. The student and faculty member will compose measurable objectives to address the concern(s).
6. At the discretion of the M.P.H. program director, any student for whom a *M.P.H. Program Concern Conference* is scheduled may be dismissed from the program.
7. If the student fails to attend the *M.P.H. Program Concern Conference*, the M.P.H. program director may dismiss the student from the program.
8. Any student who has been dismissed by the Wright State University Graduate School will automatically be dismissed from the M.P.H. program.

Dismissal from the M.P.H. degree program. Students dismissed for academic reasons will be notified by the Wright State University Graduate School. Any student admitted conditionally by the M.P.H. program for one term and does not meet those conditions will be notified of their dismissal by both the M.P.H. program director and the Graduate School.

Dual and Concurrent Degree Programs

Wright State University offers several approved dual degree options (see 6.110 of the Graduate School policies). The option is intended for individuals who desire to combine education and training related to a specific major of the M.P.H. with another degree to expand their overall knowledge and expertise. The approved dual degree programs that combine the M.P.H. with

other graduate programs are the Master of Business Administration (MBA) and the Doctor of Medicine (MD). Additionally, the MD/MBA degree with a concentration in health care management includes M.P.H. courses in its requirements. Any graduate degree offered by Wright State University may be combined with the M.P.H. degree in a concurrent degree program. Students must meet all application, retention and graduation requirements for each of the individual degrees. Dual and concurrent degree students should have academic advisors from both the M.P.H. program and the partner program faculty. Advisors of dual and concurrent degree students are encouraged to develop dialogues with their partner advisors and collaborate on the student's program of study.

Delta Omega Society

Delta Omega Society is the honor society for graduate studies in public health. Membership in Delta Omega reflects the dedication of an individual to quality in the field of public health and to protecting and advancing the health of all people.

The Wright State University's Gamma Alpha chapter was established in January 2010. WSU Delta Omega members are inducted annually and are selected by the chapter's officers and a committee of M.P.H. faculty/ Gamma Alpha members. The M.P.H. program is very proud of our membership and will be seeking ways to further engage them in our chapter and the WSU community. Events associated with our chapter include day of service (i.e. Five Rivers MetroPark Adopt-a-Park, Make a Difference Day, etc.), Public Health Careers 101, and an annual lecture. The WSU Delta Omega website is located at:

<http://medicine.wright.edu/education/master-of-public-health-program/delta-omega-honorary-society>

Student Travel Reimbursement Policy for Presentations

The M.P.H. program may be able to provide partial support, subject to available funding, to offset travel expenses for students who have been accepted to present their Capstone project at a local, state, or national conference. Available funding for student presentations will vary from year to year. Funding for meeting travel cannot be guaranteed. Contact the M.P.H. program coordinator for the most recent travel reimbursement policy for student support.

Other travel reimbursement opportunities.

Graduate Student Assembly (GSA) Grants. The GSA offers two types of grants: the Original Work Grant and the Professional Development Grant. The Original Work Grant is intended to support research conducted by WSU graduate students. The Professional Development Grant is intended to help students enhance their graduate-level education through participation in conferences, seminars, and workshops as well as other activities related to furthering the students' careers. You must be a member of GSA in order to apply for the grants. Application deadlines are in October and February of each academic year. For more information go to: <http://wsugradstudent.wordpress.com/grant-programs/grant-program-applications/>

Student Resources

Career Services: E344 Student Union (937) 775-2556. Career Services at Wright State University is committed to helping students and alumni develop career and life planning skills, acquire experience, master job search strategies, and seek rewarding employment. The Career Services facilitates mutually beneficial relationships between employers, faculty and staff, students and alumni in order to meet the dynamic needs of today's workplace. The office administers programs in career exploration, student employment, cooperative education & internships, and career employment job search and development. Visit their website: <http://www.wright.edu/student-success/career-services>

Counseling and Wellness (CWS): 053 Student Union (937) 775-3407. Counseling and Wellness Services (CWS) is a unit of the division of Student Affairs and is the Wright State University student mental health and health promotion service. The mission of Counseling and Wellness Services is *to promote optimal student wellness and mental health and the pursuit of social justice through the provision of quality education, consultation, and clinical service and training as an active presence in the Wright State University community with an appreciation for multiculturalism and diversity.* They are located in 053 Student Union with business hours from 8:30 am to 5:00 pm Monday through Friday. Initial appointments are offered daily on a walk-in basis; check posted hours each semester. Visit their website: <https://www.wright.edu/student-affairs/health-and-wellness/counseling-and-wellness>

University Center for International Education (UCIE): E190 Student Union (937) 775-5745. The University Center for International Education acts as a catalyst for international education at Wright State University and builds an environment where students, faculty, and staff have increased opportunities to gain international understanding through learning and experience. Visit their website: <https://www.wright.edu/international-education>

University Writing Center (UWC): 122 Student Success Center (937) 775-5770. The mission of the University Writing Center (UWC) is to help Wright State University students become more skilled, confident, independent writers and students, thereby enhancing their abilities in educational, professional, civic, and personal settings.

Students, faculty, and staff of Wright State University may come to the UWC for writing consultations free of charge. Trained undergraduate and graduate writing coaches from across the disciplines will provide support at any stage of your writing process. Writing coaches provide one-on-one assistance; however, they **do not write or edit others' work.** The UWC conducts face-to-face sessions by appointment or on a walk-in basis. Visit their website: <https://www.wright.edu/university-college/academic-help/writing-center#tab=services-location>

University Police: 118 Campus Services Building (937) 775-2056. Wright State University publishes an Annual Security and Fire Safety Report. This information is provided to our campus community in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

The report includes institutional policies concerning campus security and fire safety, such as policies regarding alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, policies and procedures regarding fire safety, education, and training in residential communities, and other matters.

You can view this information by accessing the following website:

<https://www.wright.edu/police/crime-and-fire-data>

University Policies

Academic Integrity

All student work is to be completed individually, unless stated otherwise in writing. Absolutely no academic misconduct will be tolerated in this course. Regardless of the type of assignment, students found responsible for violating the WSU Academic Integrity Policy will receive an "F" for the course. All violations will be forwarded to the Office of Community Standards and Student Conduct where a university disciplinary file will be created. Information regarding academic misconduct can be found in the Code of Student Conduct located at:

<https://www.wright.edu/student-affairs/student-life/community-standards-and-student-conduct/method-of-communication-with-students>

The problem of plagiarism. Plagiarism can be defined as presenting words or ideas taken from another source in a manner that will cause a reader to believe that those words or ideas are your own. The WSU webpages concerning plagiarism can be found at:

<http://guides.libraries.wright.edu/plagiarism>

Affirmative Action Policy

Wright State University is committed to affirmative action and equal opportunity for all. University policies have been developed to ensure that all phases of university operations support and confirm with these beliefs. These policies are available through the Office of Equity and Inclusion: <https://www.wright.edu/inclusive-excellence/office-of-inclusive-excellence>

Policy on discrimination and harassment.

<http://www.wright.edu/equity-and-inclusion/harassment-and-discrimination/policy>

It is the policy of Wright State University that no member of the academic community (which includes all Wright State University faculty, students, residents, and staff, paid or voluntary, fully- or partially-affiliated) may in any respect discriminate against or harass any other member of the academic community (or any applicant for admission or employment) on the basis of the latter person's race, sex, color, religion, ancestry, national origin, age, disability, veteran status, or sexual orientation. This policy is consistent with all state and federal regulations.

University complaint procedure can be located at:

<http://www.wright.edu/inclusive-excellence/office-of-inclusive-excellence/harassment-and-discrimination/complaint-procedure>

Disabilities Philosophy

The Office of Disability Services (ODS) recognizes disability as an aspect of diversity that is integral to society and to our campus community. Accessibility is an essential feature of the Wright State campus, and we strive to create an inclusive community for our students, faculty, staff, and guests. Over 800 students with ADD/ADHD, learning, medical, physical, and/or psychological disabilities participate in programs at Wright State.

Visit the Office of Disability Services at 180 University Hall, Phone: 937-775-5680, website:

<http://www.wright.edu/disability-services>

Diversity Statement

Wright State University celebrates diversity. Our daily life is made rich by the diversity of individuals, groups, and cultures. The interplay of the diverse stimulates creativity and achievement in all facets of our existence.

Respect, tolerance, and goodwill are the keystones to enjoying the diversity of our world. We are all linked to each other in a world created for all of us to share and enjoy. Each member of humanity has a potential contribution to make to the whole. It is our duty to encourage and promote that contribution.

Wright State University is committed to achieving an intellectual, cultural, and social environment on campus in which all are free to make their contribution. We will achieve an environment in which every student may think, and learn, and grow without prejudice, without intimidation, and without discrimination. We will achieve an environment in which personal dignity and respect for the individual are recognized by all.

Wright State University promotes the acceptance and appreciation of every individual regardless of race, gender, age, ethnicity, ability or disability, sexual orientation, socioeconomic status, religious affiliation, or national origin. We encourage appropriate activities and events that foster learning about the diversity of our world.

Wright State University will be a model for our geographic region, exemplifying that a human community can exist that celebrates diversity, enjoys the richness that diversity brings to our lives, and grows stronger with every new member.

Adopted by the Wright State University Board of Trustees, March 28, 1991; located in the Wright State University Student Handbook (<https://www.wright.edu/student-support-services/student-handbook/general-information/vision-mission-and-diversity-statements>).

Appendix A – Course Descriptions

Foundational Courses

<u>PPH 6100/7010 - Biostatistics for Health Professionals (Fall)</u>	3 Credit Hours
Introduction to the basic principles and applications of statistical methods as they are applied to data arising in the health professions.	
Semester Prerequisites: None	
<u>PPH 6200/7020 - Public Health Epidemiology (Spring)</u>	3 Credit Hours
This is an introduction to epidemiology; including historical foundations, basic concepts, research designs, infectious diseases, screening, the influence of chance, bias, and confounding, and practical applications. The course discusses the calculation and interpretation of measures of frequency, association, and public health impact. Emphasis is placed on epidemiological principles, concepts, and methods used within public health settings. Students will complete an applied data project.	
Semester Prerequisites: None (graduate level biostatistics course recommended)	
<u>PPH 6300/7030 - Environmental Health (Spring)</u>	3 Credit Hours
Students taking this course will develop a broad knowledge base in the multidisciplinary field of environmental health. The class will focus on the topics of environmental health that have the greatest effect on the community, such as food-borne health hazards, zoonotic disease, housing, water treatment, and solid and hazardous waste and substances. Contemporary concerns, such as climate change, environmental disaster, and the built environment, will also be thoroughly discussed.	
Semester Prerequisites: None	
<u>PPH 6400/7040 - Social and Behavioral Determinants of Health (Fall)</u>	3 Credit Hours
This course addresses the socio-ecological and behavioral theories of health behavior and their application to designing theory-based interventions. Students develop a theory-based logic map for one risk or protective health behavior.	
Semester Prerequisites: None	
<u>PPH 6500/7050 - Health Systems & Policy (Summer / Spring)</u>	3 Credit Hours
This course will introduce students to the theory, concepts, and practice of managing health resources in both traditional health services and public health settings. In addition, this course will cover health care policies (existing and proposed) and their impact on health care resource management. Sessions will include presentations on patient behavior, managed care, the insurance industry, health provider theory, law, and quality among other topics.	
Semester Prerequisites: None	
<u>PPH 7410 - Community Assessment (Summer C)</u>	3 Credit Hours
This course is designed to provide a practical public health experience. To describe communities quantitatively, learners will create tables and descriptions using current public health and community data; they will also conduct qualitative inquiry about the nature of communities. Visual display and reporting and presentation skills will be covered. Quantitative and qualitative data are combined to give learners practical experience creating a community assessment from a variety of data sources.	
Semester Prerequisites: PPH 7010 & 7020 with grade of B or with permission of instructor	

In addition to the foundational courses, every M.P.H. student must take the following required course, in addition to selecting a Capstone option:

<u>PPH 7980 - Public Health Applied Practice Experience (APE)</u>	3 Credit Hours
This applied practice experience is intended to provide an intensive applied public health learning experience in an approved public community site.	
Semester Prerequisites: Instructor Permission	

Required Concentration Courses

Health Promotion & Education Required Concentration Courses

<u>PPH 7420 - Health Program Planning & Evaluation (Summer)</u>	3 Credit Hours
This course develops a depth of health education knowledge and skills for planning, implementing, and evaluating community health education programs. Awareness, behavioral, social, environmental, and policy type interventions will be discussed.	
Semester Prerequisites: None (PPH 6400/7040 pre-req. for MPH HPE students)	
<u>PPH 7430 - Health Awareness & Advocacy Communications (Fall)</u>	3 Credit Hours
This course introduces the concepts, principles, and practices of health communications. It utilizes social/behavioral theory to develop a comprehensive, integrated plan that provides communications targeting interpersonal, community, and policy/system comm. Students will learn how to communicate risk, identify and segment target audiences, develop culturally appropriate messages and materials, social marketing and using new media, communicating with the media and policy makers, and evaluation.	
Semester Prerequisites: None	
<u>PPH 7440 – Public Health Project Management (Spring)</u>	3 Credit Hours
This course prepares students to manage small to medium sized health promotion and education projects within a public health organization. The course covers measuring program performance and impact; leading teams; exploring project management tools; fundamentals of human resources; building and maintaining partnerships (collaborations) and coalitions; and identifying and securing funding, and financial management of programs.	
Semester Prerequisites: PPH 7420	

Population Health Required Concentration Courses

<u>PPH 7520 - Problems in Population Health (Summer B)</u>	3 Credit Hours
This course introduces the core principles of population health by exploring the conditions that shape health distribution across populations, and the mechanisms through which these conditions manifest as the health of individuals. How overall population health can be improved, and how health is distributed within populations, both at the local and global levels, will be discussed.	
Semester Prerequisites: None	

Plus take one advanced analytical course:

- For example, PPH 7150: Applied Epidemiology, PPH 7160: Advanced Biostatistics, PPH 7170: Epidemiology II (see descriptions on page 27), etc.

Elective Courses

Visit the Class Schedules on the university's website to find when courses are offered: <http://www.wright.edu/raider-connect/classes-and-grades>. With approval from the program director, students may select electives offered by the program or from other Wright State colleges/schools to complete their program of study.

Courses taught at the DPPHS Education Center

PPH 7150 – Applied Epidemiology (Chronic Diseases) (Spring) (Capstone Course)	3 Credit Hours
This course will overview advanced topics in epidemiology as they apply in public health research and applications.	
Semester Prerequisites: PPH 7010 & 7020	
PPH 7160 – Public Health Advanced Biostatistics (Spring)	3 Credit Hours
This class will introduce advanced statistical methods such as regression analysis and survival analysis used in epidemiological and public health research. Students will learn application of these methods using R and SAS software to analyze epidemiological and public health data sets.	
Semester Prerequisites: PPH 7010 w/ grade of B or higher	
PPH 7170 – Public Health Epidemiology II (Fall)	3 Credit Hours
Through homework, readings, exercises and class projects, students will gain hands-on experience of epidemiologic research.	
Semester Prerequisites: PPH 7010 and PPH 7020 w/ grade of B or higher	
PPH 7510 - Strategic Leadership in Health Care Organizations (Fall/ Spring)	3 Credit Hours
This course will introduce students to concepts, principles, and practices of strategic management in multiple health care settings. Principles of organizational behavior and culture will be examined and techniques in negotiation, leadership, and strategic analysis will be applied.	
Semester Prerequisites: None	
PPH 7640 - Principles of Emergency Management (Online each term)	3 Credit Hours
Course provides an understanding of the phenomena of disasters and management of disaster impacts, as well as an understanding of the emergency management system, currently in place in the US, which serves as a model for developing systems worldwide. Analysis of the National Incident Management System for disaster/crisis/consequence management will be done through case studies, lecture, and independent study that will provide insight into emergency management and the role public health plays.	
Semester Prerequisites: None	
PPH 7650 – Public Health Crisis & Consequence Mgmt. Techniques (Spring)	3 Credit Hours
This course provides an analysis of the players involved; coordination with governmental emergency management at the local, state, tribal and federal level; legal requirements; public health disaster awareness and preparedness; disaster mitigation and response; public health business resumption considerations and public policy considerations and community outreach.	
Semester Prerequisites: PPH 7640 & PPH 7660	

PPH 7660 – Public Health Terrorism Preparedness: Community Resilience and Crisis Planning (Fall)	3 Credit Hours
This course provides an in-depth investigation of terrorists, their targets and potential methods and the resultant implications for public health and emergency managers. This course explores terrorists and their motives, vulnerability of critical infrastructure and other civilian targets, risk assessment and interventions. This course will describe and critique local, national and international resources and initiatives in this evolving modern phenomenon.	
Semester Prerequisites: PPH 7640 or with permission of instructor	
PPH 7920 – Special Topics in Public Health	1-3 Credit Hours
This course enables students to work with faculty to address current topics in public health. Topics vary.	
Semester Prerequisites: TBD by topic (see examples below)	
PPH 7990 – Public Health Integrative Learning Experience I (Independent or Research Capstone)	3 Credit Hours
This course provides the opportunity to apply, integrate, and synthesize knowledge and experience gained throughout the M.P.H. Program to a question or problem of public health relevance. Under supervision of a faculty advisor, students conduct an integrative writing project usually developed in the form of an applied research paper, policy analysis, community assessment, program evaluation, comprehensive case analysis, or “best practices” review.	
Semester Prerequisites: Instructor Permission	
PPH 7991 - Public Health Integrative Learning Experience II (Research Capstone)	3 Credit Hours
This course provides the opportunity to apply, integrate, and synthesize knowledge and experience gained throughout the M.P.H. Program to a question or problem of public health relevance. Under supervision of a faculty advisor, students conduct an integrative writing project usually developed in the form of an applied research paper, policy analysis, community assessment, program evaluation, comprehensive case analysis, or “best practices” review. A high quality written document is required.	
Semester Prerequisites: Instructor Permission	
PPH 7992- Public Health ILE Continued Capstone Credit	1 Credit Hour
Continuation of integrative learning experience project research carried out with faculty approval and supervision.	
Semester Prerequisites: Instructor Permission	

Independent Study Courses (PPH 7910)

Nature and Purpose of Independent Study

- Students who desire to deepen their understanding and expertise in an area already familiar to them or who wish to develop and improve their research capacities in that area may pursue independent study.
- Courses offered for independent study may not substitute for core curriculum offerings.
- Independent study should not be used as substitute for a closed class.
- Independent study should not be used to accommodate a student’s work or study schedule.

Student Eligibility

In order to qualify for independent study, student must have attained a cumulative grade point average of 3.0 or above.

Procedures

- Each student's intent upon pursuing a directed course of study enters a written agreement for such study with a faculty member competent to direct the study topic on the basis of his/her training and experience.
- The independent study agreement includes the following:
 - The specific topic, subject, or problem to be investigated.
 - The minimum number of meetings between the student and faculty member during the term in which the study is to occur.
 - The basis for evaluating the student effort.
 - Approval of the concentration director prior to registration.
- A copy of every independent study agreement is sent to the M.P.H. program coordinator.
- A copy of the independent syllabus is sent to the M.P.H. program coordinator.

Appendix B – M.P.H. Program Competencies

WSU M.P.H. Program Foundational & Concentration Competencies Checklist for Capstone**Foundational Competencies**

Evidence-based Approaches to Public Health		MPH Course
<input type="checkbox"/>	1. Apply epidemiological methods to the breadth of settings and situations in public health practice	PPH6200
<input type="checkbox"/>	2. Select quantitative and qualitative data collection methods appropriate for a given public health context	PPH6200 & PPH7410
<input type="checkbox"/>	3. Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming and software, as appropriate	PPH6100 & PPH7410
<input type="checkbox"/>	4. Interpret results of data analysis for public health research, policy or practice	PPH6100 & PPH6200
Public Health & Health Care Systems		
<input type="checkbox"/>	5. Compare the organization, structure and function of health care, public health and regulatory systems across national and international settings	PPH6300
<input type="checkbox"/>	6. Discuss the means by which structural bias, social inequities and racism undermine health and create challenges to achieving health equity at organizational, community and societal levels	PPH6300
Planning & Management to Promote Health		
<input type="checkbox"/>	7. Assess population needs, assets and capacities that affect communities' health	PPH7410
<input type="checkbox"/>	8. Apply awareness of cultural values and practices to the design or implementation of public health policies or programs	PPH6400
<input type="checkbox"/>	9. Design a population-based policy, program, project or intervention	PPH6400
<input type="checkbox"/>	10. Explain basic principles and tools of budget and resource management	PPH6300
<input type="checkbox"/>	11. Select methods to evaluate public health programs	PPH6400
Policy in Public Health		
<input type="checkbox"/>	12. Discuss multiple dimensions of the policy-making process, including the roles of ethics and evidence	PPH6500
<input type="checkbox"/>	13. Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes	PPH6500
<input type="checkbox"/>	14. Advocate for political, social or economic policies and programs that will improve health in diverse populations	PPH7430/or PPH7520
<input type="checkbox"/>	15. Evaluate policies for their impact on public health and health equity	PPH6500
Leadership		
<input type="checkbox"/>	16. Apply principles of leadership, governance and management, which include creating a vision, empowering others, fostering collaboration and guiding decision making	PPH7410
<input type="checkbox"/>	17. Apply negotiation and mediation skills to address organizational or community challenges	PPH7410
Communication		
<input type="checkbox"/>	18. Select communication strategies for different audiences and sectors	PPH6300
<input type="checkbox"/>	19. Communicate audience-appropriate public health content, both in writing and through oral presentation	PPH6200
<input type="checkbox"/>	20. Describe the importance of cultural competence in communicating public health content	PPH7430/or PPH7520
Interprofessional Practice		
<input type="checkbox"/>	21. Perform effectively on interprofessional teams	PPH6200
Systems Thinking		
<input type="checkbox"/>	22. Apply systems thinking tools to a public health issue	PPH6300

Concentration Competencies

Health Promotion and Education Competencies (revised 1/21/2020)		MPH Course
<input type="checkbox"/>	1. Demonstrate program implementation skills.	PPH7420 & PPH7430
<input type="checkbox"/>	2. Create a health communications campaign.	PPH7430
<input type="checkbox"/>	3. Monitor the implementation of health promotion programs and policies.	PPH7420
<input type="checkbox"/>	4. Conduct process, impact, and outcome evaluations of health promotion programs and policies.	PPH7420 & PPH7430
<input type="checkbox"/>	5. Identify and manage resources to lead a health promotion project.	PPH7440

Population Health Competencies (revised 1/24/2020)		
<input type="checkbox"/>	1. Analyze quantitative data using multivariable adjusted regression analysis.	PPH7150/PPH7160/ or PPH7170
<input type="checkbox"/>	2. Apply quantitative research methodology to research a current health issue.	PPH7150/PPH7160/ or PPH7170
<input type="checkbox"/>	3. Organize and deliver an effective presentation on a population health issue using an emerging and advanced communication strategy.	PPH7520
<input type="checkbox"/>	4. Illustrate an unmet need of population health through the synthesis of data, literature, and knowledge of policies and systems.	PPH7520
<input type="checkbox"/>	5. Constructively address disagreements about values, roles, goals, or actions that arise among public health issues.	PPH7520

Appendix C – DPPHS Final Course Grade Appeal Procedure (see Graduate School Procedures, p. 18)



Department of Population and Public Health Sciences Final Course Grade Appeal Procedure

That a student is not happy with or disagrees with a final course grade or evaluation does not constitute adequate grounds for making a formal appeal of the grade or evaluation. However, if a student believes that the grade or other evaluation was made on grounds that reflected a violation of stated grading or evaluation procedures, unfairness, inaccuracy in grading or evaluation, some form of bias or discrimination, or another violation of students' rights, the Department of Population and Public Health Sciences (DPPHS) has a formal process of appeal.

Any student appealing final grades made by faculty members is required to be very clear and explicit about the alleged grading violation and how this placed them at an unfair disadvantage relative to other students so graded or evaluated. The process and procedures for these appeals are as follows:

1. Within 14 calendar days of the posting of the final grade, the student will meet with or email the course director to discuss their concern. Concerns will not be considered if raised more than 14 calendar days after the final grade is posted.
2. If the concern is unresolved after the student meets with the faculty member, within seven (7) calendar days after the consultation with the course director the student may submit a written appeal by completing the **Final Course Grade Appeal Form** (see attached) and forwarding it to the director of the DPPHS degree program or certificate program in which the student is enrolled.

If the student is not formally enrolled in a DPPHS degree or certificate program, the completed **Final Course Grade Appeal Form** will be forwarded to the Chair, DPPHS who will appoint an appropriate DPPHS faculty member to review the appeal.

3. Within 14 calendar days of receiving the written appeal the program director, certificate director, or faculty member appointed for the review if a student is not enrolled in a DPPHS program of study, will email the decision to the student with a request that the student respond within seven (7) calendar days.
If the student fails to respond, or responds that they accept the decision, the program director, certificate director, or appointed faculty member will email the student and the course director to document the concern submission, review, and final outcome. A copy of the email is retained in the student's file.
4. If the student responds that they do not accept the decision of the reviewing program director, certificate director, or appointed faculty member and wishes to appeal further, the program director, certificate director, or appointed faculty member will convene a Mediation Committee. This committee will consist of the program director, certificate director, or appointed faculty member, the DPPHS Chair (or designee) and a student representative. The Mediation Committee will review the issue and render a decision within 21 calendar days of the student's response (see #3). The Mediation Committee will communicate its decision in writing to the student and the involved faculty member. This communication is retained in the student's file.
5. The decision of the Mediation Committee is final.



Department of Population and Public Health Sciences

FINAL GRADE APPEAL FORM

Name:		WSU UID:
Email:		
Course Number:	Instructor:	
Course Name:		
Semester & Year Taken:	Grade Received:	Grade Requested:

Instructors have the right to judge the quality of academic work for their courses as they see fit. Consequently, the Department of Population and Public Health Sciences will not consider any appeal that is made on the basis of a disagreement with an instructor over the content of an exam answer, paper, or other assignment.

Appeals are only considered by the Department of Population and Public Health Sciences when they meet one or more of the following criteria. Please indicate which of the following criteria are being used as the basis of the appeal. (check all that apply)

- Instructor violated the terms of the syllabus.
- Instructor made an error in calculating or recording a grade.
- Instructor violated a university policy when he/she gave assignments, administered exams, or assigned grades.
- Instructor applied an inconsistent grading standard across students.
- Instructor did not allow the student to complete assignments or exams missed before the student added the course.
- Instructor violated a written agreement with the student.

The following supporting documentation is required (unless otherwise noted):

- Explanation of what occurred and how the criteria checked above applies to the situation
- Course syllabus
- Timeline of events relevant to the appeal
- Assignment or exam in question (if applicable)
- Copy of university regulation (if applicable)
- Correspondence with instructor (if applicable)
- Any other documentation supporting the appeal

I declare that the information on this form and all supporting documentation is true, correct, and complete to the best of my knowledge and belief. I also understand that purposeful misrepresentation of my situation constitutes scholastic dishonesty and may make me subject to disciplinary action through Wright State University.

Signature

Date