

**WRIGHT STATE UNIVERSITY
BOONSHOFT SCHOOL OF MEDICINE
Executive Committee Meeting
August 14, 2014
MINUTES**

Presiding: Alan P. Marco, M.D., M.M.M, FACPE for Dean Marjorie Bowman

Present: Drs. Norma Adragna, Nicole Borges, Jim Brown, Tim Cope, Layne Moore for Ken Gaines, Paul Koles, Rick Laughlin, Larry Lawhorne, Gary LeRoy, Mary McCarthy, Al Painter, Dean Parmelee, Glen Solomon, Courtney Sulentic, Jerry Yaklic, and Therese Zink.

Staff: Betty Kangas, Mechelle Lamb, Bette Sydelko.

The meeting was called to order at 4:35 p.m. by Dr. Alan Marco.

1. Approval of Minutes:

A motion was made, seconded and passed unanimously to approve the minutes of July 10, 2014, as written.

2. Report of the Dean:

A. Update on Search Committees:

- a. BMB – Still in progress
- b. Pharm/Tox – Still in progress
- c. Neurology – Still in progress, last candidate campus interview scheduled in September.
- d. BSoM Executive Director, CFO – Some candidates have been on campus; there are very strong candidates in the pool.
- e. Pediatrics – reviewing applicants and scheduling Skype interviews
- f. Psychiatry – Have finished Skype interviews, will be bringing in 4 candidates for campus interviews.

B. Additional Items from the Dean

- a. Dr. Lillian Publos, a consultant from the National Science Foundation, is under contract through our research office and is available to our departments to assist in grant writing/review. You can reach her through Amber McCurdy in Research Affairs.
- b. Travel Forms
 - i. It is important that all employees of WSU complete a WSU Travel Form if traveling on official business. This is for liability purposes. Without the completed form, you will not be considered on official university travel. If WSU is not paying for the travel, then complete a photocopy of only the top sheet of the form with the Travel No. blacked out; have it signed by all

appropriate parties and keep on file in your office. Any questions should be directed to Mechelle Lamb in the Dean's Office.

- c. Recent Alumni Events
 - i. Advancing the Tradition w/Dr. LeRoy in Detroit July 13 with 10 in attendance.
 - ii. Ohio Stadium Tour August 2 with 82 in attendance.
 - iii. Advancing the Tradition w/ Dr. LeRoy in Columbus August 3 with 32 in attendance.
 - iv. Summer Splash co-sponsored by Gem City Medical, Dental and Pharmaceutical Society August 9 with 105 in attendance.
 - d. Reunion Weekend
 - i. Cincinnati Reds game August 8 with 200 in attendance.
 - ii. Alumni River Boat Cruise August 9 with 49 in attendance.
 - iii. Kings Island August 10 with 125 in attendance.
 - e. Summer Visits for Advancement
 - i. New York City, Los Angeles, Detroit, San Diego, Cleveland, Akron, Canton, Toledo, Youngstown, Grand Rapids, Fort Wayne, Boston, Iowa City and Indianapolis.
 - f. Upcoming Events with Advancement
 - i. September 7: Family Days at Carillon Park
 - ii. October – American College of Surgeons in San Francisco
 - iii. October – American Academy of Family Physicians in Washington DC
 - iv. October – American College of Emergency Physicians in Chicago
 - v. November – Association of American Medical Colleges in Chicago
 - g. Class Initiatives Announced by Advancement
 - i. On Saturday, August 9, BSoM alumni Alan Davis, a member of the Dean's Leadership Council, made a challenge to his classmates for a class initiative that each 1984 alum pledge at least \$10,000 with the hope of collectively donating \$1million to the medical school, calling it the "10 x 100 Campaign."
 - ii. Class of 1983 Stethoscope Endowment: To create a permanent funding to provide a stethoscope to each incoming medical student.
 - iii. Class of 1990 Scholarship: started by BSoM alum Dominic Bagnoli, Dean's Leadership Council member, to secure \$250,000 by their 25th Reunion in 2015.
 - iv. Jacob Deerhake Scholarship: funded by the Class of 2000 in memory of their classmate.
3. Information Items
- A. Personnel Actions – (Attachment 1)
 - a. Dr. Painter presented the personnel action items attached to the agenda. A motion was made, seconded and passed unanimously to accept as distributed.
 - B. Member's Items
 - a. Dr. Sulentic: On September 26 the Department of Pharmacology & Toxicology will be hosting the Ohio Valley Society of Toxicology in White Hall.

4. Old Business
None
5. New Business
 - A. Proposed revised policies dealing with remediation and passage of NBME Steps 1 and 2 were distributed for review with the agenda. Dr. Parmelee and Dr. LeRoy explained the rationale for the requested changes to these policies. Following discussion on these revisions, a motion was made, seconded and passed unanimously to approve the revised policies.
 - B. Dr. Gary LeRoy gave a presentation of some “fast facts” regarding the incoming Class of 2018, which is the most diverse class in our school’s history.
 - C. Dr. Mary McCarthy gave a PowerPoint presentation on her recent trip to Swaziland with medical students with the “In His Name” Ministries and Luke Commission.
6. Adjournment
There being no further business, the meeting adjourned at 5:30 p.m.

The next scheduled meeting is **Thursday, September 11th**, 4:30 p.m., in the WSP Health Center, 725 University Boulevard, Third Floor, Large Conference Room.

SCHEDULED PRESENTATIONS FOR SEPTEMBER:

Harry Khamis, Ph.D., PStat, Director of Statistical Consulting Center
Cindy Young, Director of Marketing and Communications, BSoM

Respectfully submitted,
Mechelle Lamb
Office of the Dean