

Presiding: Marjorie Bowman, M.D., M.P.A., Dean

Dr. Bowman called the meeting to order.

The faculty introduced themselves.

Dr. Bowman was called out of the meeting, and Dean Parmelee continued to chair the meeting.

- I. Approval of Minutes
- II. The motion was made to approve the minutes of May 17, 2012. Having no additions or corrections to the minutes, Dr. Parmelee stated the minutes stood approved.
- III. Special Announcements
- IV. Introduction of New Members
- V. Old and Unfinished Business – None
- VI. Reports of Committees
 - A. Executive Committee/Report of the Dean – Dean Parmelee (Attachment A)
 - B. Nominating Committee – Stephanie Ours (Attachment B)
 - C. Student Promotions Committee – Gary LeRoy (Attachment C)

The Honor Code Council report (Attachment H) does not reveal details because of confidentiality. Medical students sign an honor pledge when entering medical school to report unprofessional activity to the Honor Code Council. The Student Promotions Committee may handle issues during the summer break or when students are not around to conduct the Honor Code Council. The council consists of representatives from each class plus an alternate student and three faculty.

- D. Admissions Committee – Gary LeRoy (Attachment D)
 - E. Faculty Curriculum Committee – Bruce Binder (Attachment E)
 - F. Faculty Promotion and Advancement Committee – Larry Lawhorne (Attachment F)
 - G. Research Committee –Greg Boivin (Attachment G)
 - H. Bylaws Committee – No report
- I. Reports of special or ad hoc committee – none
 - II. New business
 - III. Adjournment
- The meeting adjourned at 5:45 p.m.

The next faculty meeting is scheduled for Thursday, May 16, 2014, 4:30 p.m., Wright State Physicians, 725 University Boulevard.

Stephanie Ours
Meeting Recorder

The Executive Committee has held 10 meetings since the last faculty meeting. The following is a synopsis of the items shared by the Dean and Executive Committee at these meetings:

LOCAL ISSUES

Mission Driven Allocation (MDA)

MDA is the new University budgetary model that is scheduled to be implemented next year. The MDA provides more of the tuition dollars to the colleges, which in turn are more responsible for expenses as well. The MDA model is running in parallel this year with our prior budgetary model to help assess the implications of going live. The rollout of MDA also includes "hold harmless" provisions, whereby individual schools would not experience substantial budget reductions without the ability to thoughtfully respond. BSoM has operated under a budget plan similar to the MDA model for many years, but the other colleges have not. The new Provost as of March 2013 (Provost Narayanan) is undertaking a review of the MDA plans.

Related to the MDA model, BSoM faculty can teach general education classes (electives) with BSoM collecting the tuition dollars. This may be one avenue to increase revenue in some of our departments. This budget model is intended to incentivize programs, and Dean Bowman is similarly considering various methods to incentivize BSoM departments.

University enrollment is down about 10%, which translates to approximately \$12 million. If the negative enrollment trend continues, it will result in substantial WSU budgetary challenges.

BSoM Dean Transition

Dean Howard Part presided over his last Executive Committee meeting in September 2012. He thanked everyone for all of their hard work and commitment during his tenure. Dr. Part returned to a faculty position in the Department of Internal Medicine. The new dean, Marjorie Bowman, MD, MPA, began October 1, 2013.

USMLE II

We had a 100% pass rate on the USMLE II, with mean scores above the national average. We are above average in just about every subject area, with only two exceptions. This is particularly good since we bring in students who are about average academically, i.e., we take students and help them improve their knowledge base more than do other medical schools.

University Strategic Planning

The university is beginning the process of updating its strategic plan, which involves all the deans. Dr. Robert Sweeney is leading the process, which is similar to past years as far as committee meetings, forums, feedback, etc. The process will be completed by the end of the 2012-13 academic year.

BSoM Strategic Planning

BSoM is updating its strategic plan. After meetings of five different committees, a schoolwide retreat will be held Monday, May 20, 2013. The final version of the strategic plan will be taken to the Executive Committee for final approval.

Unaizah College of Medicine/BSoM

Dean Parmelee and colleagues have worked tirelessly for more than a year to develop an agreement with the Unaizah College of Medicine (UCM) of Qassim University in central Saudi Arabia to use our curriculum. Their school toured several medical schools and chose BSoM as their partner. This is a multi-million dollar, multi-year contract. UCM will become the first medical school in Saudi Arabia to grant the M.D. degree – until now, medical schools in Saudi Arabia have granted the MBBS degree. Signing of the agreement is scheduled for May 24, 2013, 11:00 a.m.

Info Ed: Research Management Software

Training on this software began in the spring of 2013. Soon, all grants will be submitted through this mechanism. Mark Wysong, program manager in the Wright State Research Institute, is in charge of the rollout.

Dr. Thomas Hardy named Chief of Staff at Dayton VA and BSoM Associate Dean

Dr. Hardy is the Chief of Staff at the Dayton VA and was appointed BSoM Associate Dean for Veterans Affairs. One of his roles is to strengthen the relationship with the BSoM, as well as research. The first floor of the old WSU building is being renovated into a SIM center. Dr. Hardy is very interested in receiving input on ways to strengthen the collaboration between the VA and BSoM.

Colonel Stephen Higgins appointed BSoM Associate Dean for Air Force Affairs

Dr. Higgins was appointed February 4, 2013.

LCME Update

An update addressing areas of diversity, curriculum management, and curriculum content monitoring was submitted to the LCME 12/15/2012. This update was reviewed favorably.

Department Chair Searches

Dean Bowman has initiated a national search for a chair for the Department of Family Medicine. Drs. Molly Hall and Jerry Kay are co-chairing the committee. Ads were placed in journals for the March and April issues of *Family Medicine* as well as online. Please send the names of any potential candidates for the family medicine chair to Dr. Kay.

WSU-PH Affiliation Coordination Council

A council has been formed with four members from WSU: Dr. Bowman; Dr. Bob Fyffe, VP for Research; Dr. Dunn; and Dr. Yaklic; and four members from Premier Health: Dr. Molly Hall, VP & Chief Academic Officer; Ms. Mary Boosalis, Executive VP & COO; Mr. Mark Shaker, Senior VP of Service Integration; and Dr. Tammy Lundstrom, Chief Medical Officer. Drs. Bowman and Hall co-chair the Council. The goal of the Council is an overarching PH-WSU/BSoM affiliation agreement, to include an ongoing Council with regular meetings and agreed-upon functions.

Resignation of Dr. Dunn

Dr. Dunn announced that she will be stepping down from her positions as Executive Associate Dean of BSoM and CEO of Wright State Physicians. She will continue in the Department of Surgery. There was a round of applause in gratitude to Dr. Dunn for her many years of wonderful service.

Resignation of Dr. Mariana Morris

Mariana Morris, Ph.D., Chair and Professor of Pharmacology and Toxicology, resigned from her position at BSoM effective 3/14/2013 to become a professor in the College of Osteopathic Medicine at Nova Southeastern University in Fort Lauderdale, Fla. Morris had served as chair of the Department of Pharmacology and Toxicology since 1997. Dean Bowman appointed Dr. Norma Adragna as the Interim Department Chair for the Department of Pharmacology and Toxicology.

WSP CEO Position

Dr. Glen Solomon is chairing the search committee for the WSP CEO position, which is now in the due diligence phase.

WSP Strategic Plan

Dr. James Brown has agreed to chair this committee composed of four members. The group is currently

BSoM Receives Award

BSoM received the American Academy of Family Physicians Family Medicine Top Ten Award for having a three-year average (as of October 2012) of graduates entering first-year family medicine residency programs of 16.1%.

GME Matches

All GME positions in our programs matched. Of the BSoM graduates, 14% will stay in the Dayton area for GME.

Nutter Center Suite

The BSoM has leased Suite 208 at the Nutter Center, which we use to entertain potential donors and alumni. We have used the suite for two events -- the Elton John concert and the Bob Seger concert. We entertained potential donors for both events and had very good turnouts and follow-up, which we hope will lead to incoming dollars.

Faculty Awards

Dr. Julian Gomez-Cambronero, Professor in the Department of Biochemistry and Molecular Biology, received the WSU Brage Golding Distinguished Professor of Research Award.

Dr. Katherine Cauley, Director, Center for Healthy Communities and Professor in the Department of Community Health, received the WSU Presidential Award for Faculty Excellence in Community Engagement.

STATE ISSUES

Clinical Research Faculty Certificates

International faculty who are employed by an Ohio academic health center are now provided a short-term work certificate by the Ohio State Medical Board. Dean Part served as the representative from the Ohio Council of Medical School Deans on a working group that was led by the attorney general's office to review the state's current practice. A bill was drafted and was signed into law that streamlined the process and allows for a longer-term certificate.

Biennial Budget Bill - Ohio Council of Deans (COD)

The Ohio Council of Deans has provided input to the Biennial Budget Bill which is not yet out of the state legislature. The Ohio budget remains tight.

Choose Ohio First Primary Care Scholarships

House Bill 198 for Patient Centered Medical Homes, Scholarships and Curriculum Designs passed unanimously last year, but there was no money attached to it. The Ohio Board of Regents later funded the bill with \$1.5 million. Each Ohio medical school can award three scholarships to students who agree to go into primary care, complete their residency in Ohio and then practice in Ohio for three years.

There are 50 scholarships in total, leaving 29 to be awarded in a competitive process. Dr. LeRoy is the BSoM representative to the scholarship review committee.

There are also 10 nursing scholarships at \$10,000 each, and there is a \$50,000 matching grant to develop the curriculum for the patient-centered medical homes.

ACGME Accreditation

In October 2012, Dr. Painter distributed a handout outlining the key points that will be evaluated during the new ACGME Clinical Learning Environment Review (CLER) process. The first review will be at Miami Valley Hospital in 2013. This review is *in addition to* the traditional ACGME requirements.

We hosted a city-wide conference on patient safety October 30, 2012, attended by residents and faculty. Dr. Jeff Buchanan was the keynote speaker.

NATIONAL ISSUES

NIH Funding

The Ohio Council of Medical School Deans arranged for Dr. Francis S. Collins, Director of the N.I.H., to present to the Ohio legislative delegation. Local legislative representatives who attended were Steve Austria and one of Mike Turner's staff members. It is hoped that the information shared will have a positive impact on NIH dollars awarded in the upcoming Federal Budget. Other states are holding similar forums.



Standing Committee Election Results

Admissions

Dana Frazer, MD
L. David Mirkin, MD

Bylaws

James French, MD
Raymond Ten Eyck, MD, MPH

Executive

Nicole Borges, PhD
Brenda Roman, MD

Faculty Curriculum

Courtney Sulentic, PhD

Faculty Promotions and Advancement

John Czachor, MD
John Donnelly, MD
Thomas Herchline, MD
William Klykylo, MD
Philip Whitecar, MD

Nominating

James Ouellette, DO
Hari Polenakovik, MD
Larry Ream, PhD
Mary White, PhD

Research

Jack Bernstein, MD
Douglas Lehrer, MD
Dan Organisciak, PhD
Nicholas Reo, PhD

Student Promotions

Madhavi Kadakia, PhD
Glen Solomon, MD

May 5, 2012 to May 2, 2013

During the period of May 5, 2012 through May 2, 2013 the Student Promotions Committee took the following actions:

1. Elected new Chair, B1 and B2 representatives.
2. Presented to the FCC recommendation for change in the criteria for B-2 longitudinal electives.
3. Granted approval for two (2) students to take MS-IV elective before completing MS-III Clerkships.
4. Granted approval for one (1) student to take MS-IV clerkship before completing MS-III clerkships.
5. Granted approval for two (2) students to repeat MS-I in its entirety.
6. Granted approval for two (2) students to repeat MS-II in its entirety with stipulations.
7. Granted approval for one (1) student to take an additional two-week elective.
8. Granted approval for one (1) student to take an additional elective block.
9. Granted approval for one (1) student to do a second Longitudinal Research during MS-IV year.
10. Denied one (1) student permission to take a fourth elective in the same discipline.
11. Denied one (1) student permission to retake two courses during Summer 2013.
12. Granted approval for one (1) student to begin MS-III clerkship before results of USMLE Step 1 was released, with the stipulation must take USMLE Step 1 at the earliest available testing session after completing the PASS Program; continuing the clerkship contingent upon passing USMLE Step 1.
13. Deferred a decision to allow two (2) students to repeat MS-I during academic year 2013-2014 until May 20, 2013 SPC meeting, contingent upon improved performance during Term 2 of 2012-2013.
14. Recommended one (1) student for dismissal, proposing strong consideration be given to allow the student to continue.

ARM Database

As of 5/15/2013, 10:11:44 AM, the ARM database has imported the following from the AMCAS database:

- 3552 Secondary Applications (Applicants)
- 556 Awarded Interview
- 202 Awarded Interview and Withdrawn
- 427 Completed Interview
- 167 Accepted
- 3071 Rejected
- 89 Committed
- 58 Withdrawn After Committed
- 20 Outstanding Offers

Specifically, above categories broken down

Applicants - 3552

- Female 1506 (42.4%)
- URM 305 (8.6%)
- OH Residents 1017 (28.6%)

Accepted - 167

- Female 94 (56.3%)
- URM 29 (17.4%)
- OH Residents 130 (77.8%)

Awarded Interview - 556

- Female 298 (53.6%)
- URM 144 (25.9%)
- OH Residents 385 (69.2%)

Rejected - 3071

- Female 1236 (40.2%)
- URM 186 (6.1%)
- OH Residents 701 (22.8%)

Completed Interview - 427

- Female 223 (52.2%)
- URM 93 (21.8%)
- OH Residents 318 (74.5%)

Current Committed - 89

- Female 47 (52.8%)
- URM 12 (13.5%)
- OH Residents 73 (82.0%)

Withdrawn After Committed - 58

- OH Residents 46 (79.3%)

Current ARM MedSIS module PAC statistics

Notable Application Types Breakdown

Early Decision: 2 (2 - PAC; 2 - completed Interview; 2 - Accepted; 2 - Committed; 0 - Withdrawn)

Early Assurance: 7 (7 - PAC; 0 - completed Interview; 5 - Accepted; 5 - Committed; 0 - Withdrawn)

Deferred/Delayed Matriculation: 1 (1 - PAC; 0 - completed Interview; 1 - Accepted; 1 - Committed; 0 - Withdrawn)

Applicants: 3552

- 7 (0.2%) withdrew before being evaluated, which leaves 3545 applicants as PAC-eligible.
- 3545 (100%) have completed their Initial PAC.
- 640 (18.1%) have been automatically filtered, based on a 62 LizzyM Score cutoff (in January) or based on being below the national medical school average (<3.6 GPA & <31 MCAT) in February, which turns out to be 18.1% of all initial PAC applicants.

Initial Request for a Second PAC Review: 113 (3.2 %) out of the Completed Initial PAC applicants

- 0 (0.0 %) waiting for a 2nd Review to be assigned or completed.

PAC Applicants broken down by scores

- 1410 - score of 6 (39.8 %)
- 1322 - score of 5 (37.3 %)
- 774 - score of 4 (21.8 %)
- 39 - score of less than 4 (1.1 %)

Without the LizzyM filtered being put into the equation, the ratio of scores would be as follows:

- 48.5 % scored as 6
- 45.5 % scored as 5
- 3.8 % scored as 4
- 1.3 % scored as less than 4

Completed PAC by Residency Status

1017 (100%) Resident applicants have been PAC -- 28.7% of all Completed PAC.

- 566 - score of 6 (55.7% of all Residents PAC)
- 350 - score of 5 (34.4% of all Residents PAC)
- 80 - score of 4 (7.9% of all Residents PAC)
- 21 - score of less than 4 (2.1% of all Residents PAC)

Completed PAC by URM Status

- 304 URM Applicants have been PAC (8.6% of all Completed PAC).
- 146 of these received a score of 6 (48% of all URMs PAC).
- 304 of the 305 URM applicants (99.7%) have been PAC.

Breakdown by Final Admission Actions

Matriculated	0
Preliminary Rejection(s)	
• Rejected	3071
• Passive Withdrawal(s)	0
• Withdrawn After Acceptance	58
• Withdrawn Before Acceptance	1
• Rescinded Acceptance	0
• Deferred to Future Class	2
Total Final Admission Actions	3132

Activities

- Continued work on dealing with LCME requirements, particularly developing and maintaining a systematic monitoring of content. This also includes defining “active learning” for our curriculum.
- Continued ongoing course and clerkship reviews by subcommittees and full FCC (independently). Major focus points this year were the following:
 - Are course objectives outcome-based? Do course objectives promote higher level thinking?
 - Is there good alignment between the course objectives, assessments, and learning activities?
 - Is active learning a significant part of the course? What types of active learning are being used?
 - If the course has not reached the goal of 50% active learning, has the course director identified ways this will be achieved?
 - Are there any areas or topics on the course report you would like the course director to address?
- Continued ongoing longitudinal review of third year clerkships by fourth year clerkship directors and other faculty with vested interest (sub-internship directors, etc.)
- Encouraged greater interplay between biennium 1 and biennium 2 faculty. This has included reports by each at the other subcommittee meeting on a regular basis, and a joint B1/B2 mini-retreat in the fall to share thoughts and ideas.
- Approved representation on the FCC and its subcommittees for the dual degree students separate from other student representation
- Approved changes in the policy regarding longitudinal electives
- Approved policy requiring CITI training for any student pursuing a research SIE
- Continued discussions and pursuit of improved hospital policy regarding EHR access for students. Currently consensus is that access is good at CMC, but not yet meeting the needs of our students (either 3rd or 4th year) at Premiere or KMC sites.
- Approved policy to allow students who begin their first clerkship before receiving their USMLE Step 1 score and then receive a failing score, to complete that particular clerkship, but not to begin any others until Step 1 is passed.
- Approved policy to discontinue the grade of “honors” in the required 4th year clerkships
- Approved multiple 4th year electives, with several coming from the Department of Neurology. Two others with particular interest are:
 - a longitudinal elective in medical education, in which the student will work with a clerkship director throughout the year to help teach in multiple venues, including but not limited to ICM
 - a capstone elective (currently one surgical and one non-surgical) to help prepare students for residency in particular specialties during their final few months of the 4th year
- Continued efforts to explore assessment of professionalism across the curriculum

- Expanded efforts to recruit new clinical partners, including those who may be interested in pursuing a longitudinal clinical curriculum for a limited number of students

Other Ongoing Issues

- recognition and retention of volunteer clinical faculty
- uniformity (or at least similarity) of clerkship evaluation forms and reports
- creation of a policy regarding student needlestick incidents, and how best to disseminate information regarding policy to all pertinent parties (students, attendings, ERs, etc.)
- improvement in the career counseling aspect of student advising with emphasis on realistic expectations, in light of the increasing competition for residency slots and difficulty in finding spots through the SOAP
- moving biennium 1 exams to iPads (going well overall, and well received by students)
- construction of new Skills Assessment and Training Center in White Hall (should be ready to open August 1)

Wright Curriculum Steering Committee

The FCC monitored progress of the Wright Curriculum Steering Committee, chaired by Brenda Roman. Current status of the steering committee includes:

- Transition from a traditional 4-year curriculum to one of 3 phases (that will cover 4 years)
 1. Foundations of Clinical Practice--will largely be content of years 1 and 2, but with constant attention to relevance in clinical medicine. Will also include a longitudinal meaningful clinical experience.
 2. Doctoring--will largely be the core clerkships, plus neurology and likely an elective or two, with a deliberate integration of the foundational sciences
 3. Advanced Doctoring--in addition to requirements in emergency medicine and sub-internships, will be a curriculum that includes a capstone experience (to be defined) and electives to ensure that our graduates will meet the entering milestones of residencies.
- Current learning objectives have been reformatted into learning goals that align with significant learning dimensions, and are in progressive sync with the ACGME core competencies. Milestones are being completed for each of the phases in each of our six learning dimensions.
- Assessment Task Force meeting regularly to give recommendations on the best assessments of our students at each of the milestones
- As the milestones project wraps up, next steps include:
 - Dissemination of milestones to executive committee and general faculty for feedback
 - Task force to examine structure (time) of the 3 phases with identification of multiple options and the implications of each
 - Task force to identify the teaching and learning methods that need to take place in order to achieve our learning goals for each of the phases
 - Content task forces for individual courses will occur after the above



Attachment F

Annual Faculty Meeting

May 16, 2013

Faculty Promotions and Advancement Committee

The Faculty Promotion and Advancement Committee reviewed and approved nominations for the Faculty Mentor Award, faculty promotions, and university faculty awards.

Faculty Mentor Award

The committee selected Steven Berberich, PhD, and Brenda Roman, MD, as recipients of the 2012 Mentor Award.

Promotion

The committee reviewed the following faculty who were approved at the university level. Promotions become effective July 1, 2013.

Promotion to Professor

Sherman Alter, MD	Pediatrics
James E. Brown, MD	Emergency Medicine
Peter Ekeh, MD	Surgery
Madhavi Kadakia, PhD	Biochemistry and Molecular Biology

Promotion to Associate Professor

Salma Akram, MBBS	Internal Medicine
Mamle Anim, MB ChB	Internal Medicine
Ashot Kozak, PhD	NCBP
Barbara Kraszpuska, PhD	NCBP

University Faculty Awards

The committee recommended three faculty for presidential awards – Distinguished Professor of Research, Faculty Excellence in Community Engagement, and Early Career Achievement. Two of our nominees received the awards.

Julian Cambrono, PhD, biochemistry and molecular biology, received the Distinguished Professor of Research award.

Katherine Cauley, PhD, community health, received the Faculty Excellence in Community Engagement award.

Boonshoft School of Medicine Seed Grants

On April 12, the Research Committee reviewed an unprecedented number of submissions with over 30 applications for the 2013 competition. Due to this unusually high number, additional ad hoc reviewers needed to be recruited. Considerable accommodation for the schedules of the reviewers and the high number of applications required most of an entire day to conduct the meeting.

Submissions represented eleven departments. Proposals were sent with the following breakdown, five Biochemistry and Molecular Biology, seven Community Health, one Internal Medicine, one Neurology, six Neuroscience, Cell Biology and Physiology, two Orthopedic Surgery, one Pathology, one Pediatrics, five Pharmacology and Toxicology, one Psychiatry, and two Surgery, and which included:

Emerging Science – 26

Genomics – 2

Proteomics – 3

Medical Education – 1

The determination was for ten proposals to receive funding: one Medical Education, two Proteomics and seven Emerging Science submissions. These selections represented five of the eleven submitting departments. Announcement of awards will be made on June 7, 2013.



May 5, 2012 to May 8, 2013

During the period of May 5, 2012 through May 8, 2013 the Honor Code Council took the following actions:

1. Recommended two (2) students for dismissal
2. Held a hearing for one (1) student regarding lack of professionalism