Dr. Dunn called the meeting to order at 5:03 p.m.

I. Approval of Minutes

The motion was made to approve the minutes of May 15, 2014. Having no additions or corrections to the minutes, Dr. Dunn stated the minutes stood approved.

III. Special Announcements – None

IV. Introduction of New Members – None

V. Old and Unfinished Business – None

VI. Reports of Committees

   a. Executive Committee/Report of the Dean – Margaret Dunn (Attachment A)
      In addition to the written report, Dean Dunn reported:
      i. Provost Sundaram Narayanan, Ryan Fendley, Gwen Mattison, and a WSU faculty member are on indefinite leaves. President David Hopkins is confident that the situation will be positively resolved by the end of the summer.

      ii. Dean Dunn has volunteered to be a reviewer for an LCME site visit (Yale, fall 2015). She feels that her experience will help our school to prepare for our 2017 site visit.

   b. Nominating Committee – Stephanie Ours for Marc Raslich (Attachment B)
   c. Student Promotions Committee – Gary LeRoy for Sheela Barhan (Attachment C)
   d. Admissions Committee – Gary LeRoy (Attachment D)
   e. Faculty Curriculum Committee – Bruce Binder (Attachment E)
   f. Faculty Promotion and Advancement Committee – Katherine Cauley (Attachment F)
   g. Research Committee – Tim Broderick for Greg Boivin (Attachment G)
   h. Bylaws Committee – Albert Painter (Attachment H)

      The amendments were approved as presented to the faculty.

VII. Reports of special or ad hoc committee – None

VIII. New business - None

IX. Adjournment

The meeting adjourned at 5:48 p.m.

The next faculty meeting is scheduled for Thursday, May 19, 2016, 4:30 p.m., Wright State Physicians, 725 University Boulevard.

Stephanie Ours, Meeting Recorder
The Executive Committee has held ten meetings since the last Faculty Meeting. The following is a synopsis of the items shared by the Dean and Executive Committee members at these meetings:

**BSoM Leadership Changes**

**Dean**

Dean Bowman resigned effective February 2, 2015 and Dr. Margaret Dunn was appointed Dean effective February 3, 2015.

**BSoM Executive Director/CFO**

*Dieter E. Nevels, M.B.A.*, was appointed executive director and chief financial officer effective October 20, 2014. He replaces John Bale, who will retire after 28 years of service to the medical school. Mr. Nevels has almost 30 years of broad-based experience in all aspects of corporate and medical school finance and business operations, ranging from strategic planning and analysis to valuations of merger/acquisition targets. Prior to coming to WSU, Mr. Nevels served as the director of finance and budget with the Feinberg School of Medicine at Northwestern University.

**Assistant VP of Advancement:**

With the resignation of Robert Copeland, AVP/Advancement, effective October 30, 2014, Cindy Young was appointed Interim AVP/Advancement while a search was conducted. Because none of the three finalists interviewed were deemed appropriate for this position, the search was closed. Cindy Young will remain as the AVP for Advancement until her retirement next October. Angela Clements has accepted the position of Executive Director of Advancement and will report to Cindy until her retirement. Angela has been with the School since 2013. Mike Griffin has accepted a position in Cincinnati and will be leaving the BSoM in a few weeks. The Advancement Office will be hiring two major gift officers who will work directly with and report to Angela.

**Associate Dean for Research**

*Timothy Broderick, M.D.*, was appointed associate dean for research affairs effective January 1, 2015, replacing Art Pickoff who retired December 31, 2014. Broderick was previously named chief scientist at the Wright State Research Institute (WSRI), where he is responsible for growing the Institute’s portfolio for basic and applied research and development. Prior to coming to WSU, Dr. Broderick served as a program manager at the Defense Advanced Research Projects Agency, and also spent seven years as professor of surgery and biomedical engineering at the University of Cincinnati and was founder and director of its Center for Surgical Innovation.
Biochemistry and Molecular Biology:

Madhavi P. Kadakia, Ph.D., has been appointed chair of the Department of Biochemistry and Molecular Biology effective January 1, 2015. She replaces interim chair Michael Leffak, Ph.D. Kadakia currently serves as a full professor of biochemistry and molecular biology, the associate director of the Center for Genomics Research, and the director of the master's program within the Department of Biochemistry and Molecular Biology. She has been with Wright State University since 1999. She received her baccalaureate and master's degrees in microbiology from the University of Mumbai. After receiving her Ph.D. in infectious diseases and microbiology from the University of Pittsburgh, she completed a postdoctoral fellowship with the Pittsburgh Cancer Institute and later conducted research at the Cancer Institute of New Jersey. At Wright State, she was awarded the Faculty Mentor Award in 2010 from the Boonshoft School of Medicine. In 2011, Kadakia served as a visiting research scholar at Nottingham University and the Leicester Medical Research Council in the United Kingdom. Her research, funded by the National Cancer Institute, focuses on identification of signaling pathways that play a role on cancer and development. The second area of focus in her laboratory has been to identify biomarkers that can help differentiate different stages of cancer that may eventually lead to personalized patient care.

Community Health

James R. Ebert, M.D., M.B.A., M.P.H., FAAP, CPH, has been appointed chair of the Department of Community Health effective January 1, 2015. He replaces Arthur Pickoff, M.D., who retired December 31, 2014. Dr. Ebert is the Oscar Boonshoft Chair and Director, Center for Global Health, Boonshoft School of Medicine, a position he has held since 2008, as well as the program director for the Wright State University Master of Public Health degree program. He has concurrently served as the lead physician for the lipid clinic at Dayton Children’s since 2006. Initially appointed to the school of medicine faculty in 2004, he came to Wright State to develop and launch the Physician Leadership Development Program, which he directed from 2004 through 2009 as it grew from a 10 to a 43 student program. He started his M.P.H. at Case Western Reserve while a fellow there in adolescent medicine, then completed the degree at Wright State in 2007. His M.B.A. is from the Wright State University Raj Soin College of Business. A graduate of the University of Cincinnati College of Medicine, he served his pediatric residency at Cincinnati Children’s Hospital. Dr. Ebert is a retired Air Force colonel whose final military assignment was Chief Medical Officer of Wright Patterson Medical Center. He has been active in medical education in the Dayton area for over 25 years. He is a founding faculty member of the WSU M.P.H. program and is board certified in public health, as well as pediatrics and adolescent medicine. He is the founding chapter president of Wright State’s Gamma Alpha chapter of the national public health honorary society, Delta Omega. He is the immediate past chair of the Council for Graduate Education, Association for Prevention, Teaching, and Research, and is a current member of the National Board of Public Health Examiners as well as an item writer for board examinations. Dr. Ebert holds faculty appointments at the level of associate professor in both the Department of Community Health and the Department of Pediatrics.

Pediatrics

Sherman J. Alter, M.D., has been named interim chair of the Department of Pediatrics, effective January 1, 2015. He replaces the previous chair, Arthur Pickoff, M.D., who retired December 31, 2014. Dr. Alter serves as the director of the division of infectious diseases at Dayton Children’s Hospital and professor of pediatrics in the Boonshoft School of Medicine, where he also served as
interim chair of pediatrics in 1998. He has been on the faculty and staff of these institutions since 1985. He received his baccalaureate degree summa cum laude from the University of Dayton and his M.D. from the Ohio State University College of Medicine. He completed his pediatric residency at Columbus Children’s Hospital, Columbus, and at Cincinnati Children’s Hospital Medical Center in Cincinnati. Following a tour as a medical officer with the United States Navy, he completed a fellowship in pediatric infectious diseases at Cincinnati Children’s. Dr. Alter serves as the director of continuing medical education at Dayton Children’s. He is also the medical director of the diagnostic virology laboratory. In addition, he serves as the physician director of the hospital’s home care program, Children’s Home Care of Dayton. He is board-certified in pediatrics and pediatric infectious diseases. His research interests involve immunizations, vaccine-preventable diseases and hospital-acquired infections.

Pharmacology/Toxicology

Jeffrey B. Travers, M.D., Ph.D. was named professor and chair, Department of Pharmacology and Toxicology and professor, Department of Dermatology, effective February 1, 2015. Dr. Travers comes to the BSOM from the Indiana University (IU) School of Medicine, where he was a faculty member since 1995. At IU, he held positions in the Departments of Dermatology, Pharmacology and Toxicology, and Pediatrics. He served as residency director for dermatology and director of the Indiana University – Purdue University Indianapolis (IUPUI) Signature Center for Atopic Dermatitis. He was a member of the Institutional Review Committee and the IU School of Medicine’s Scientific Advisory Council. For nine years he also served as the chair of the Department of Dermatology, before stepping down to refocus on his basic science research in 2010.

Psychiatry:

William M. Klykylo, M.D., has been appointed interim chair of the Department of Psychiatry, effective January 1, 2015 and will serve until the newly appointed chair, Dr. Igor Elman, begins August 1, 2015. Dr. Klykylo has been professor and director of the Division of Child and Adolescent Psychiatry at the Boonshoft School of Medicine since 1991. He is a graduate of the University of Michigan and its graduate and medical schools, and trained at the University of Cincinnati, where he thereafter served on faculty for eleven years. At Wright State, he has trained 39 child and adolescent psychiatrists, and has edited three editions of Clinical Child Psychiatry and the fifth and latest edition of Green’s Child and Adolescent Clinical Psychopharmacology. His academic interests include developmental disabilities, medical education, health care delivery, and medical ethics. He serves on university, state, and regional advisory panels, currently including Minds Matter and Building Mental Wellness, and is a member and past chair of the Ethics Committee of the American Academy of Child and Adolescent Psychiatry.

Igor Elman, M.D., has been appointed professor and chair of the Department of Psychiatry, effective August 1, 2015. He replaces former chair Jerald Kay, M.D., who retired after 24 years of service. Dr. Elman comes to Wright State from Harvard Medical School (HMS), where he served as associate professor of psychiatry. Elman previously served as medical director for HMS-affiliated Community Mental Health Center and at the Providence VA Medical Center Substance Abuse Treatment Program in Providence, R.I. He has expertise in treating chemical and behavioral addictions, psychosis and post-traumatic stress disorder, as well as psychiatric comorbidities with pain or obesity. His extensive expertise in addictions research and treating post-traumatic stress disorder
will be invaluable as we assist the state of Ohio in understanding the statewide opioid abuse epidemic and continue to work with our partners at the VA Medical Center. Dr. Elman earned his M.D. at Faculty of Medical Sciences Ben-Gurion University, Beer-Sheva, Israel. He completed his residency in psychiatry at Albert Einstein College of Medicine, Bronx, N.Y. He also completed fellowships in psychiatric research at the National Institute of Mental Health, and addiction psychiatry at Massachusetts General Hospital, HMS. He is a Diplomate of the American Board of Psychiatry with a subspecialty certification in addiction psychiatry. His research interests are focused on the role of reward and stress systems in the pathophysiology of neuropsychiatric disorders. He is a recipient of the National Institute on Drug Abuse K23 and R01 Awards, along with the VA Merit Review Award. Elman serves as editor-in-chief for the *Journal of Psychology Research and Behavioral Management*.

**Neurology**

After an unsuccessful national search for the chair of neurology, the search was closed and Dr. Dunn appointed Dr. Glen Solomon, chair of Internal Medicine, as Interim Chair of Neurology, effective April 1, 2015.

**Neuroscience, Cell Biology and Physiology:**

With the announcement from Dr. Tim Cope that he has accepted a full professorship at Georgia Tech and will be leaving WSU May 31, 2015, Christopher Wyatt, Ph.D., Associate Professor, Neuroscience, Cell Biology and Physiology, was appointed Interim Chair, effective February 11, 2015.

**LCME Update**

LCME has confirmed our next site visit for March 5-8, 2017. Dean Parmelee’s office has started preparations and will be reaching out to everyone for assistance. There were previously over 140 standards that have now been condensed to 12 elements that are driven by the Department of Education. In the next few months, we will receive a new database of what the new questions/standards will be. There will be 6 subcommittees; each will take 2 of the 12 standards, and faculty will be asked to serve on these subcommittees. It is very important that junior faculty are included as they will most likely be the senior faculty the next time this review takes place.

**Budget Information**

The state budget is currently under consideration in the Ohio Senate, having passed by the House. Medicaid expansion appears to be likely to receive continued funding. The Office of Healthcare Transformation has announced that it is assuming responsibility for assuring that medical schools deliver value for the money they receive, which is likely to impact funding in the next state budget cycle.

**Premier Health**

Premier Health and the BSOM have re-engaged ECG as consultants to review our affiliation with each other. As a result of a retreat held at the end of February, several task forces and committees are planned to review various issues. The task force regarding the teaching formula has been the first to meet.
Neuroscience Engineering Collaboration Building

The ribbon-cutting ceremony took place April 16, 2015. This start-of-the-art building features two wings; one for neuroscience and one for engineering. The building is honeycombed with labs and includes offices, conference rooms and a 105-seat auditorium for research symposiums.

Research

Last October, Dr. Pickoff and Amber McCurdy, our new Medical Student Research Coordinator, provided some background regarding medical student research and statistics of how our school compares to the national norm. ALL medical student research should be coordinated through Ms. McCurdy so that we have a formal tracking system, to ensure that our numbers are accurate for recording purposes. Ms. McCurdy is also working diligently to get our students more involved in research and asks for the support of the faculty in this endeavor. Scholarly projects are becoming a more formal part of the new curriculum.

Lake Campus: Rural Track

Drs. Marjorie Bowman, Therese Zink and Kate Cauley started a Rural Track at Lake Campus. Both large corporations and area residents are very supportive of Lake Campus. Both the state and congressional delegation in the area are well positioned and there may be governmental funds available. It’s an opportunity for us and Dr. Dunn will be meeting soon with the Lake Campus dean. The plan is to focus on students from a rural background who want to stay in the area, especially those going into Family Medicine. The state of Ohio sees Family Medicine as a critical area of need, along with surgery and psychiatry.
Standing Committees Election Results

**Admissions**
- Sangeeta Srivastava, MBBS
- Pamela vonMatthiessen, MD

**Bylaws**
- Ryan Peirson, MD
- Mary White, PhD

**Executive**
- Linda Barney, MD
- Teresa Zryd, MD

**Faculty Curriculum**
- John Donnelly, MD

**Faculty Promotions and Advancement**
- Steven Burdette, MD
- Robert Carlson, PhD
- David Cool, PhD
- Catherine Marco, MD
- Nicholas Reo, PhD

**Nominating**
- Ann Burke, MD
- Julie Gentile, MD
- Adrienne Stolfi, MSPH
- Steven Swedlund, MD

**Research**
- Francisco Alvarez-Leefmans, MD, PhD
- Thomas Brown, PhD
- Steven Lindheim, MD
- Ramzi Nahhas, PhD

**Student Promotions**
- Austin Findley, MD
- Ryan Mast, DO

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Attachment B
Annual Faculty Meeting
May 21, 2015
Nominating Committee
May 6, 2014 through May 13, 2015

During the period of May 6, 2014 through May 13, 2015 the Student Promotions Committee took the following actions:

Disenrollment

- Recommended one (1) student for dismissal

Approvals

- Approved one (1) student to repeat Year 2 with stipulations
- Approved five (5) students to take an additional extramural elective
- Approved two (2) students LOA and a repeat of Year 2
- Approved three (3) students to take make-up courses during June/July at an AAMC approved institution
- Approved one (1) student to continue to Term 2 with stipulations
- Approved one (1) student one year LOA for research
- Offered the opportunity for LOA for personal reasons and to repeat Year 1
- Approved four (4) students to take 4th year electives before completing 3rd year clerkships due to scheduling issue
As of May 20, 2015

Applications

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Applicants

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<td>URM, 10.7%</td>
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Accepted

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<td>URM, 23.3%</td>
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Current Committed

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PAC

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<tr>
<td>726</td>
<td>rated 4.0</td>
<td>(24.2 %)</td>
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<tr>
<td>217</td>
<td>rated 3.5</td>
<td>(7.2 %)</td>
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<tr>
<td>257</td>
<td>rated 3.0</td>
<td>(8.5 %)</td>
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Faculty Curriculum Committee (and subcommittees)

Activities

Policy

Multiple policies have been added or changed during this AY

- Clerkships must have mid-rotation feedback documented for each student. Students answer a question in the final evaluation “Did you receive mid-rotation feedback?”
- Course remediation in Biennium 1. Any two remediations or failures during Year 1 or during Year 2 will result in referral to the Student Promotions Committee (SPC).
- A score of <70% for a student repeating a year for academic reasons will result in a recommendation to the Dean for dismissal.
- USMLE
  - Both Step 2 CK and CS must be completed prior to November 30 for students who are on cycle
  - Two attempts to pass Step 1, Step 2 CK and Step 2 CS. If any of these are failed on the second attempt, the student will be referred for recommendation of dismissal.
- Clerkship Logger Policy - key diagnoses, conditions, and procedures (as determined by the clerkship director and steering committee) are logged by the student during each clerkship. This is housed in RMS.
- Residents informed of learning objectives. All residents must be informed of learning objectives and key diagnoses, conditions and procedures for each clerkship. Ongoing discussion regarding best procedure.
- Dual relationship policy. An attestation will appear on all evaluations stating the evaluator has no consensual, familial, health care, or financial relationship with the student. If they have any of the above, their evaluation is not considered towards the student’s grade.
- Student contact hours (likely to be approved at May meeting). Will limit student contact hours to 25 per week, with a goal that a minimum of 50% of those are engaged learning (non-passive) for each course. Also notes goal to begin to incorporate self-directed learning (PBL) into the curriculum when and where it is most appropriate for content. (Note: Currently we are right at 50% engaged learning in Biennium 1 overall, with some courses still falling short. Two courses incorporated self-directed learning in 2014/2015, with others set to pick it up in 2015/2016)
- Pass/Fail. A decision has been made that the new curriculum will be pass/fail (matriculating class of 2017).
Curricular change

- Wright Curriculum Steering Committee is still moving forward with design of a new curriculum for implementation in 2017. There are multiple subcommittees meeting on an ongoing basis.
- Several changes were approved for the MS2 schedule for 2015/2016. Some of these were predicated on reviews of courses as they existed, and some were based on starting to roll some of the ideas of the curriculum changes into the current structure. The changes to MS2 (effective for AY 2015/2016) are:
  - Clinical Decision Making (CDM) has been decreased from two weeks to a one week immersion at the beginning of second year, with practical exercises incorporated throughout the remainder of 2\textsuperscript{nd} year (some online, some in other courses).
  - Pathobiology & Therapeutics (PB&T) has increased from four weeks to five weeks. This is a decompression with no additional content.
  - Digestive has been moved from the final course in MS2 to being right before the holiday break in December. It has also picked up a few extra days with minimal content change.
  - Endocrine and Reproductive will each still have two weeks back-to-back beginning now in January, but there will be a single final exam for the two courses and will be an NBME customized content exam.
  - MS&I, which used to be right before the holidays, will now follow Endocrine and Reproductive.
  - The cardiac, respiratory, and renal courses have been combined into one-10 week course/module. This will not be a combination of the three courses that currently exist but will be built from the ground up using pedagogy and assessments planned for the new curriculum (e.g., PBL, Peer Instruction, TBL, simulation). The final exam in that course will also be an NBME customized content exam.

Course review

- The course review process was changed. Previously, full course reviews were done by the B1 and B2 subcommittees with FCC reviewing their reports and doing a limited review annually. Under the new FCC-approved process, each course and clerkship will undergo a thorough review (including content) at least every three years, and a more limited “what changes have been made, what’s working/what’s not, etc.” review annually. This process began in January 2015.
- Three full course/clerkship reviews done; four interim course/clerkship reviews done.
- Performed a comprehensive review of the curriculum at the annual FCC retreat, including data from course evaluation, AAMC graduation questionnaire, NBME reports, etc.

Ongoing issues

- EMR access in clinics and hospitals for medical students. Continuous issue of trying to assure that our students are adequately prepared to document in the patient record.
• Improvement in the career counseling aspect of student advising has continued, especially in light of the increasing competition for residency slots and difficulty in finding slots through the SOAP.

• Level of student satisfaction during rotations at the VA was significantly less than that of students at other medical schools at their VA according to the 2014 AAMC Graduation Questionnaire. Identity of specific issues is being explored, meetings have been held with key VA personnel, a strong new elective in radiology has been developed. Movement on all fronts to improve the experience and improve the perception.
The Faculty Promotion and Advancement Committee reviewed and approved nominations for the Faculty Mentor Award, faculty promotions, and university faculty awards.

**Faculty Mentor Award**

The committee selected Thomas L. Brown, PhD, and William Klykylo, MD, as recipients of the 2014 Mentor Award.

**Promotion**

The committee reviewed the following faculty who were approved at the university level. Promotions become effective July 1, 2015.

**Promotion to Professor**

- Ann Burke, MD  
  Pediatrics
- Yanfang Chen, MD, PhD  
  Pharmacology and Toxicology
- Dana Duren, PhD  
  Community Health
- Khalid Elased, PharmD, PhD  
  Pharmacology and Toxicology

**Promotion to Associate Professor**

- Minia Hellan, MD  
  Surgery
- Heather Hostetler, PhD  
  Biochemistry and Molecular Biology
- Nailia Khalil, PhD  
  Community Health
- Cristina Redko Mier, PhD  
  Community Health
- Randon Welton, MD  
  Psychiatry

**University Faculty Awards**

The committee recommended two faculty for presidential awards – Distinguished Professor of Research and Early Career Achievement Award. One of our nominees received the award.

*Sherif Elbasiouny, PhD, PE, PEng*, assistant professor in neuroscience, cell biology and physiology, received the Early Career Achievement Award.
Boonshoft School of Medicine Seed Grants

The Associate Dean for Research Affairs has made a change to the design of the awards available from the Office of Research Affairs. This was the second year that all grant proposals from faculty are required to be translational in nature. The process for submitting, reviewing and awarding translational grant proposals was developed and tested during this first year. Submissions start with a letter of intent from the principal investigator and are reviewed by the Research Resource Committee, which combines the Research Committee with participation from the Vice President for Research. Members from the research committee have been selected to participate in the review process and some experts have been added as ad hoc reviewers to facilitate the evaluation. Submissions are received in a rolling format with no defined deadlines.

Last year four full proposals were received. Two of the proposals were funded (PIs Duren and Corbett). The funding was only provided for year 1 of each of the proposals (total of $44,934), requiring a status report at the end of the first year to receive 2nd year funding. We received two submissions during the current year, one of which is still in the letter of intent stage. Announcement of decisions on these proposals will be made later this fiscal year.
Proposed Changes 2015
Article V. Committees of the Faculty
Section 6. Faculty Curriculum Committee

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<td>• The dean of medicine, or alternate, and three designees.</td>
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<td>• The dean of medicine, or alternate.</td>
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<td>• Three department chairs elected by the Executive Committee, one of which should be chair of a basic science department.</td>
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<td>• Four medical students with one elected from each class.</td>
<td>• Biennium 1 chair.</td>
<td>• Biennium 1 chair.</td>
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<td>• Other members may be appointed by the associate dean for academic affairs as necessary to fulfill the mission of the committee.</td>
<td>• Biennium 2 chair.</td>
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<td>• Four medical students with one elected from each class.</td>
<td>• Class representatives from each class with one vote per class (total of four student votes).</td>
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<td>• One dual degree student.</td>
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<td>A quorum at any regular or special meeting of the Faculty Curriculum Committee shall be at least nine members. The majority of the quorum must be faculty.</td>
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