**WRIGHT STATE UNIVERSITY**

**BOONSHOFT SCHOOL OF MEDICINE**

**Executive Committee Meeting**

**October 8, 2015**

**MINUTES**

Presiding: Margaret M. Dunn, Dean

Present: Drs. Tom Brown (substituting for Chris Wyatt), Jim Ebert, Igor Elman, Roy Johnson (substituting for Col. Tim Ballard), Madhavi Kadakia, Paul Koles, Gary LeRoy, Alan Marco, Al Painter, Dean Parmelee, Jeff Travers, Jerome Yaklic, Therese Zink, and Teresa Zryd

Staff: Betty Kangas, Drew Dieckman, Dieter Nevels, Bette Sydelko, and Cindy Young

This meeting was called to order at 4:30 p.m. by Dean Margaret Dunn

Dean Dunn welcomed Dr. Duby and Dr. Zryd to the Executive Committee.

1. **Approval of Minutes:**

A motion was made, seconded and passed unanimously to approve the minutes of September 17, 2015, as written.

1. **Report of the Dean:**
	1. **Update on Searches:**
* **Pediatrics:** Dr. Duby started on October 1, 2015.
* **NCBP:** Currently in the campus visit round and havefour candidates who will be interviewed, and possibly a fifth.
* **Major Gift Officers:** There are 2 positions; verbal offer was made to one candidate and applications are being reviewed for the second position.
* **Geriatrics:** Dr. Lawhorne has decided to step down as Chair of the Department of Geriatrics after 10 years of service. Dr. Lawhorne wants everyone to know that he still plans to teach and see patients. A search committee has been formed and the first organizational committee meeting will be held in November.
	1. **ECG Consultation Update:** No updates.
	2. **Ohio Council of Deans September 15, 2015 meeting regarding State Funding:** The deans discussed the possible threats to the smaller line items, and agreed that the threat level is low at the present time. They will be reaching out to the University System of Ohio and the IUC (which President Hopkins was just re-elected to serve as Chair for the third consecutive year) for their opinions.
	3. **University Announcements:** No updates.
1. **Information Items:**
	1. **Personnel Actions:** Dr. Painter presented the personnel action items attached to the agenda. A motion was made, seconded and passed unanimously to accept as distributed.
	2. **Members’ Items**:
* Dr. Parmelee: The Boonshoft School of Medicine Faculty and Staff Awards ceremony will be held Tuesday, October 27th from 5:30 to 6:30 p.m. in the White Hall Atrium. Department chairs and faculty are encouraged to attend.
* Dr. Painter: On October 14th from 12-4 p.m. there will be a mock trial for residents, medical students and faculty to see what litigation for a medical case would look like. The mock trial will take place in the auditorium of the Berry Center at MVH.
* Dr. Zink: Dr. LeRoy was elected to the Board of Directors of the American Academy of Family Medicine at the medical society’s annual meeting. With the help of Paul Hershberger from Family Medicine and Jo Wilson from Community Health the Department of Family Medicine earned an SBIRT grant. Also with the help of Community Health, Dr. Kate Cauley, Dr. Righter and Katie McMenamin obtained a MEDTAPP grant. Dr. Zink and Dr. Cauley obtained the Wright Rural Health Initiative Implementation Proposal.
* Dr. Travers: The Pharm/Tox Translational Unit was selected to participate in the MAVIS study which consists of the melanoma vaccine trial. WSU was the only site selected in Ohio.
* Dr. Yaklic: Dr. Lindheim was appointed to the Society of Reproductive Surgeons (SRS) Board of Directors. GSK Clinical Trials (GlaxoSmithKline) reached out to the department for the anti-Pitocin/pre-term labor study.
* Dr. Elman: Commented on the importance of conveying excitement about clinical research to our residents and young faculty.  He suggested a series of lectures on practical statistical issues that will enable them to formulate their own questions and/or to develop sub studies based on the work of more established investigators.
1. **New Business:**
2. **Presentation on Public Health – Dr. Jim Ebert, Chair, Dept. of Community Health:** Dr. Ebert welcomed everyone to the new classroom located at Research Park. The new classroom can hold up to 58 people and can be easily configured to accommodate a classroom or auditorium style meeting. The room is primarily used in the evenings for MPH classes and is available for use during the day or on the weekends.
3. **Adjournment**:

There being no further business, the meeting was adjourned at 5:32 p.m.

The next scheduled meeting is Thursday, November 12th at 4:30 p.m. in the WSP Health Center, at 725 University Blvd, Third Floor, Large Conference Room.

Respectfully submitted,

*Drew Dieckman*

Recorder